



Florence Crittenton

Board of Directors Meeting Minutes November 15, 2018

A meeting of the Board of Directors of Florence Crittenton Services, Inc. was held at Florence Crittenton, 715 West Mariposa Street, Phoenix, AZ, 85013 on Wednesday, November 15, 2018. Rod Riley, Board Chair called the meeting to order at 3:30 p.m. Jan Doisher served as recording secretary via digital recording. Persons attending the meeting were:

Directors: Chris Anderson (Telephonically), Stacy Derstine, Julia Francis, Julie Friedly (Telephonically), Bobby George (Telephonically), Jenny Holsman Tetreault (Telephonically), Bonnie Mendoza (Telephonically), Layla Ressler, Maryann Richardson (Telephonically), Cathy Stein (Telephonically), and Tiffanie Tallman (Telephonically)

Absent: Latasha Causey, Kathy Creswell, Shirley Goldman, Nathan Pullen, and Tiffanie Tallman

Staff: Dr. Kellie Warren, Amanda Lasita, Rod Kemp, and Dawn Woods

Welcome and Introductions

Rod Riley

Rod Riley welcomed everyone to the November 2018 Board of Directors meeting.

Review of Year-to-Date Financials Statements

Chris Schaefer

- Chris shared the Finance Committee met on Wednesday, November 14, 2018 and provided an overview of the October 31, 2018 year-to-date financial statements.
 - The October 2018 budget was off slightly due to programs and lack of Family Preservation referrals.
 - The Agency realized an increase in contributions and grant revenue.
 - The census at the Therapeutic Group Home (TGH) continues to be an area of concern.
 - The Agency realized a 40% increase in accounts receivable.
 - The Agency will need to conduct an annual transfer of approximately \$142,000 (4%) from the endowment earnings to operating cash; monies are usually taken towards the end of the fiscal year. Rod Kemp is to email the three month Cash Flow Projection to all Board members.

Henry + Horne Agency Audit Presentation

Colette Kamps

- Colette Kamps, CPA, Partner at Henry + Horne provided a PowerPoint presentation and led a discussion on the FY 2017 – 2018 Agency Audit.
 - Colette shared it is Henry + Horne's opinion, the consolidated financial statements present fairly, the Audit has a clean opinion with no significant deficiencies, no material weaknesses, and no management letter.

Call to Action

Rod Riley

Rod shared the following Call to Action items:

- Wine, Silent Auction items and Mystery Box items (\$100 value) for Teaming Up For Girls, Tax Credits and member recruitment for the Development Committee.

Consent Agenda

Rod Riley

Rod Riley asked for a motion to accept and approve the following: the FY 2017 – 2018 Agency Audit, the October 2018 YTD Financial Statements; Scott Robison's resignation from the Board of Directors, the September 26, 2018 meeting minutes and the November 2018 Board Committee Report,

A motion was made by Stacy Destine and seconded by Chris Schaefer.

VOTE Results: All were in favor

Other Business/Adjournment

Rod Riley

Stacy Derstine shared due to personal reasons Scott Robison resigned from the Board of Directors.

Board member, Julia Francis donated two tickets and a parking pass (value \$218) to Ballet Arizona's May 4, 2019, performance of All Balanchine 2019 for Teaming Up For Girls.

With no further business, a motion to adjourn the meeting at 4:30 p.m. was made by Layla Ressler and seconded by Stacy Derstine.

All were in favor.

Respectfully Submitted,

Rod Riley, Board Chair