

Florence Crittenton Services of Arizona
121st Annual Corporate Board Meeting
Minutes
June 20, 2017

The 121st Annual Meeting of the Board of Directors of Florence Crittenton Services, Inc. was held at Florence Crittenton Services of Arizona, 715 W Mariposa Street, Phoenix, AZ 85013 on Tuesday, June 20, 2017. Tahnia McKeever called the meeting to order at 4:02 p.m. Jan Doisher served as recording secretary. Persons attending the meeting were:

Directors: Susan Bansak, Jennifer Barefoot (telephonically), Kathy Creswell (Incoming), Stacy Derstine, Bobby George, Shirley Goldman, Nikki Khraizat, Tahnia, McKeever, Mary O'Connor, Maryann Richardson, Rod Riley (Incoming), Cathy Stein (Incoming), Tiffanie Tallman (Incoming, and Craig Thatcher

Absent: Chris Anderson, Julie Friedly (Incoming), Bobby George, Jan Lewis, Bonnie Mendoza, Kris Reid, and Scott Robison (Incoming)

Staff: Kellie M. Warren, Rod Kemp, Amanda Lasita, Karen Loftus, Dawn Woods and Jan Doisher

Welcome and Introductions

Tahnia McKeever

- Tahnia welcomed incoming Board members, Board members and staff to the 121st Annual Corporate Board meeting.
 - Tahnia asked meeting attendees to introduce themselves and expressed her deep appreciation for everyone's dedication over this past Board year.

Elect New Incoming Board Members

Susan Bansak

- Susan introduced the following new incoming Board members for election to the Florence Crittenton Board of Directors:
 - Kathy Creswell (ex-officio)
 - Julie Friedly
 - Layla Ressler
 - Rod Riley
 - Scott Robison
 - Cathy Stein
 - Tiffanie Tallman
- A motion was made by Craig Thatcher to elect the aforementioned incoming new Board members to the Florence Crittenton Board of Directors. Nikki Khraizat seconded.
All were in favor.

- Tahnia McKeever motioned to adjourn the election of the new incoming board members portion of Florence Crittenton 121st Annual Corporate Board meeting. Jennifer Barefoot seconded.
All were in favor.
- Nikki Khraizat motioned to reconvene the general election and business portion of the Florence Crittenton 121st Annual Corporate Board meeting. Craig Thatcher seconded.
All were in favor.

2015 – 2016 Elections and Appointments

Susan Bansak

- Susan proposed the election of Mary O'Connor as Board Chair.
 - Tahnia McKeever motioned to elect Mary O'Connor as Board Chair. Craig Thatcher seconded.
All were in favor.
- Susan proposed the election of Dr. Craig Thatcher as School Board President.
 - Bonnie Mendoza motioned to elect Craig Thatcher as School Board President. Nikki Khraizat seconded.
All were in favor.
- Susan proposed the election of the following Board Committee Chairs/Co-Chairs:
 - Jennifer Barefoot, Branding and Marketing Committee
 - Kris Reid, Branding and Marketing Committee
 - Nikki Khraizat, Development Committee
 - Mary O'Connor, Executive Committee
 - Bonnie Mendoza, Finance Committee
 - Stacy Derstine, Governance Committee
 - Craig Thatcher motioned to elect the aforementioned Board Committee Chairs. Tahnia McKeever seconded.
All were in favor.
- Susan proposed the election of the Officers of the Agency:
 - Dr. Kellie M. Warren, Chief Executive Officer (CEO)
 - Dawn Woods, Chief Academic Officer (CAO)
 - Amanda Lasita, Chief Development Officer (CDO)
 - Rod Kemp, Chief Financial Officer (CFO)
 - Craig Thatcher motioned to elect aforementioned as Officers of the Agency. Tahnia McKeever seconded.
All were in favor.
- Susan proposed the election of Second-Term Director:
 - Chris Anderson
 - Nikki Khraizat motioned to elect the aforementioned Second-Term Director. Jennifer Barefoot seconded.
All were in favor.

- Susan proposed the appointment of the GLAAZ Governing Body School Board President/Members:
 - Nina Munson, Interim President
 - Janita Gordon, Member
 - Rona Kasen, Member
 - Anjulie Morse, Member
 - Maryann Richardson, Member
 - Rod Riley, Member
 - Amanda Stolee, Member
- Jennifer Barefoot motioned to elect the aforementioned GLAAZ Governing Body School Board President/Members. Tahnia McKeever seconded. All were in favor.

Recognition of Outgoing Board Members Tahnia McKeever/Susan Bansak

- Tahnia recognized Susan Bansak for her outstanding service and passion to help the girls realize their dreams over the last six years, serving as the Governance Committee Chair, a member of the Executive Committee and as a member of the GLAAZ School Board Governing Body.
- Susan recognized the following outgoing Board members for their commitment, guidance, and dedicated service, sharing it has been an honor to serve with them on the Board of Directors:
 - Jan Lewis (Completed Board Term)
 - Craig Thatcher (Completed Board Term)

Treasurers Report Rod Kemp

- Rod Kemp, Chief Financial Officer, provided the following Treasurer’s Report:
 - Rod shared the Finance Committee reviewed three draft versions of the Agency’s FY 2018 Budget, as well as, the State of Arizona Charter School Annual Budget and GLAAZ FY 2018 Budget.
 - ▶ Rod led a discussion and provided an overview of the final FY 2018 Agency budget.
 - On July 1, 2017, all Florence Crittenton staff are being provided with a 2% - 4% salary increase based on seniority.
 - Rod led a brief discussion and provided an overview of the May 2017 Year-to-Date Financial statements.
 - Board member Stacy Derstine presented Dr. Warren with a \$5,000 donation from Red Clay Energy.

CEO Report Dr. Kellie M. Warren

- Dr. Kellie Warren, CEO welcomed new incoming Board members and thanked Susan Bansak and Craig Thatcher for their advocacy, support and connecting the Agency with wonderful partnering opportunities over their tenure on the Board of Directors.
- Dr. Warrens shared the Agency, over the last four years, has been focused on the following areas of the Strategic Plan:
 - Gender Responsive and Culturally Competent Services

- ▶ Dr. Warrens shared the agency is focusing on providing the clients with trauma informed care to help ensure the voices of girls are being captured.
- Employee Recruitment, Retention and Development
 - ▶ Dr. Warren introduced Karen Loftus, the Agency's new Human Resources Director.
 - ▶ Karen shared her professional background and will be concentrating her efforts on staff retention, coaching and developing mid-level managers/supervisors and ensuring adherence to the Key Performance Indicators (KPIs).
 - ▶ Dr. Warren shared Sherrie Cantrell will be joining the Agency as the new Controller. Sherrie comes with vast knowledge of the donor database Razors Edge.
- Fiscal Responsibility
 - ▶ Dr. Warren thanked the Board members for a "rock star" year and shared the following needs from Board members during the new fiscal year:
 - Continue to connect us to people in the community. Invite them to come and tour so they can see the great work we do here and at the Girls Leadership Academy of Arizona (GLAAZ).
 - Connect us to new partnerships and donate furniture to Flo's on 7th, services are available to come and pick up large donation items.
 - Dr. Warren shared she is excited about the new Board members interest in fund development and cultivation and asked that they place themselves on a committee where their passion lies to help use their gifts and talents.
- Building Capacity
 - ▶ Dr. Warren continues to place her efforts on cultivating and strengthening relationships with current and new contracting agencies.
 - Dr. Warren shared the Agency will be submitting the Department of Child Safety Parent Aide RFP "best and final offer" on June 21, 2017.
 - Dr. Warren shared the Agency received several grants for permanent supportive housing, along with a \$10,000 donation from the Dorrance Foundation. The combined funding will go to provide a security officer, surveillance cameras and new fencing at our UPLIFT program to provide additional safety and security measures to the residents.
 - Dr. Warrens shared in her continuing effort to build capacity, she will present a two year capitol campaign proposal to the Board this fall addressing building additional housing on the vacant Pierson Street property.
 - Dr. Warren presented outgoing Board Chair, Tahnia McKeever with a bouquet of flowers and thanked her for being an amazing and supportive Board Chair over the last two years.

Other Business

Mary O'Connor

- Mary O'Connor requested an approval of the of following action items:
 - 1) Approval of the resignations of Board members Nona Lee, James Hensley and Kathleen Taddie
 - 2) Approval of the FY 2018 Agency Budget
 - 3) Approval of the April 25, 2017 Board Meeting Minutes

- Tahnia McKeever motioned to approve the aforementioned action items. Linda Levin seconded.
All were in favor.

Closing Remarks/Adjournment

Mary O'Connor

- Tahnia shared serving as Board Chair has been an honor, as she has a true passion and love for the vision and mission of Florence Crittenton and is proud to have Mary O'Connor take them helm and is looking forward to her leadership and working with her.
- In closing, Mary provided an overview of her professional experience, expressed her excitement serving as the Board Chair and is looking forward to meeting 1:1 with Board members over the summer months.

With no further business, a motion to adjourn the meeting at 5:15 p.m. was made by Susan Bansak and seconded by Linda Levin.

All were in favor.

Respectfully Submitted,

Mary O'Connor, Board Chair