



## School Governing Board Meeting Minutes

April 20, 2021

5:00 PM

The meeting of the Girls Leadership Academy of Arizona Governing School Board was held on Tuesday, April 20, 2021 virtually via Microsoft Teams link: [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NTA1NWI2NDAtMzRmZS00YzcxLTljMTItODYxM2NkYzk3NGU0%40thread.v2/0?content=%7b%22id%22%3a%226f1669d9-36d1-4f68-aae2-fbcbfe6d8ef8%22%2c%22oid%22%3a%22f8cb254d-b53e-4cb1-a5e7-b4d7332ff1c9%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTA1NWI2NDAtMzRmZS00YzcxLTljMTItODYxM2NkYzk3NGU0%40thread.v2/0?content=%7b%22id%22%3a%226f1669d9-36d1-4f68-aae2-fbcbfe6d8ef8%22%2c%22oid%22%3a%22f8cb254d-b53e-4cb1-a5e7-b4d7332ff1c9%22%7d) or call in at 16026097474 using conference ID 284 612 238#.

Leslie Shultz-Crist served as recording secretary.

**Members Present:** Nathan Pullen, Marli Mayon, Kimberly Murphy, Nina Munson, Maryann Richardson, and Cassandra Anderson (Non-Voting). All members attended virtually.

**Members Absent: None**

**Guests Present:** Chicanos Por La Causa Staff: Alicia Nunez, Erin Garcia, Janis Gallego, Lori Mejia, Tim Johnson, and Maryanna Yacoub

**Staff Members Present:** Dawn Woods, Interim Superintendent and CAO; Leslie Shultz-Crist, Director of Assessment and College Readiness, Al Charlesworth, Florence Crittenton Service's, CFO,

### I. General

**A.** Call to Order – Nathan Pullen, Board Chair

The regular meeting was called to order at 5:04 p.m. by Nathen Pullen.

**B.** Roll Call – Nathan Pullen

Nathan Pullen welcomed everyone and noted that everyone was in attendance and there was a quorum.

### II. Approval

**A.** Approval of Minutes of March 16, 2021.

**B.** Approval of the Agenda.

Nina Munson moved to approve the agenda and approve the minutes for the March 20, 2021 regular School Board meeting. Maryann Richardson seconded the motion. Board members Pullen, Mayon, Murphy, Munson, and Richardson all were in favor. The motion passed unanimously.

### III. Reports

**A.** Nathan Pullen, Board President

- I. Janis Gallego and Nathan Pullen presented the process needed to complete the merger to bring GLAAZ into the CPLC family. In particular, that in connection with the merger between Florence Crittenton and CPLC, the GLAAZ charter contract will be assigned to CPLC Community Schools. The Board reviewed the language in the proposed resolution and discussed how the overall structure of the management of the school will run. The Governing School Board will remain intact moving forward. CPLC will be able to support much of the back office. Tim Johnson discussed the separation of financials including revenues. There will be a monthly Profit and Loss meeting with Dawn Woods to ensure alignment. Erin Garcia reviewed the outreach enrollment strategies to increase student enrollment. Dawn Woods would remain the leader and content expert as she is the expert and understands the culture of GLAAZ the best. Lori Mejia’s role as superintendent would now include oversight and support for Dawn Woods as the CAO and GLAAZ. In addition to this governing board’s approval of the assignment, the Florence Crittenton Corporate Board has or will soon approve this assignment, as well.

**B. Chief Academic Officer Report**

CAO Dawn Woods shared the following updates:

**School Updates:**

- 2021 – 2022 Draft School Calendar – The draft 2021- 2022 School Year Calendar was presented, and answers and questions were answered. The start date is proposed to be August 2, 2021 and the last day of school is proposed to be May 19, 2022 providing 181 school days for students.
- ADE Site Visit- Ms. Woods provided summary of the successful ADE site visit conducted on April 8, 2021.
  - Celebrations and Challenges were discussed:

<b>Celebrations</b>	<b>Challenges</b>
Number of students who took AZELLA, AzM2- Writing and ACT (95% Completion Rate) (AzM2 Math & Reading in the next two weeks)	All Things COVID
Navigating Parent meetings both IEPs and Student Led Conferences Virtually	Balancing Hybrid and In person Educational Delivery
Teamwork and collaboration to figure out the barriers and speed bumps – GLAAZ staff feel empowered	Seniors who are in academic trouble
Embedding SEL into the curriculum and classroom	Unable to have celebrations that are part of our culture – parent dinners, advisory games, clubs, spirit weeks
Starting planning for next year – everyone is excited about it!	No Assistant Principal position 2021
Everyone has become much more computer literate and savvy	Started with Guidance Counselor but resigned at semester due to COVID – however we have hired someone for next year – a Celebration!)
Staff training was embedded into webinar format and that has worked well but everyone wants to work	Communications challenges with all stakeholders

together.	
Have an active AVID District Director – she has met with each Grade Level PLC	Lack of normal transition from GLAAZ to College (Normal Process Not Implemented)
Instructional Aide	All Things COVID
Mentoring Program	Balancing Hybrid and In person Educational Delivery
External Partners (Soroptimist Club)	Seniors who are in academic trouble

- The three primary goals for 2022 were identified and discussed, they are:
  - Principle #2 – Effective Education
  - Principle #4 – Effective Curriculum
  - Principle #3 – Effective Organization of Time
- **Teacher Contracts** - Ms. Woods proposed a 2% increase for the teachers returning for the 2022 school year and answered questions.
- **Enrollment** is 98. (9<sup>th</sup> – 26, 10<sup>th</sup> – 20, 11<sup>th</sup> – 32, 12<sup>th</sup> – 29).
- **Academics**
  - Six Sophomores were accepted into the achieving a College Education (ACE) program through Phoenix College
  - Graduation events are as follows:
    - Senior Breakfast – May 6, 2021 @ 8:30am
    - Graduation Rehearsal – May 18, 2021 @ 3:30 pm - American Indian College
    - Graduation – May 19, 2021 @ 6:00 pm - American Indian College
- **Testing**

GLAAZ students have completed the following tests with a 95% participation rate:

  - AZELLA - MARCH 23, 2021 – ELL Students (Unique Populations)
  - ACT STATE TEST- APRIL 6, 2021 – 11<sup>th</sup> Graders (Cohort 2022)
  - AZ M2 WRITING - APRIL 13, 2021 -10th Grade (Cohort 2023)
  - AZ SCIENCE - APRIL 15 – 11<sup>th</sup> 2021 11<sup>th</sup> Graders (Cohort 2022)
  - AZ M2 READING - APRIL 20, 2021 - 10th Grade (Cohort 2023)

The remaining test will be on:

  - AZ M2 READING - APRIL 22, 2021 - 10th Grade (Cohort 2023)
  - AZ M2 MATH - APRIL 27, 2021 - 10th Grade (Cohort 2023)
  - AZ M2 MATH - APRIL 29, 2021 - 10th Grade (Cohort 2023)
- **Grant Updates**
  - **Acceleration Academies Funding**
    - This application has been approved and is ready to drawdown funds for:
      - English Language Arts High-Quality Curriculum - MyPerspective and Achieve 3000
      - Professional Development for teachers in the Carnegie Math Solutions, READ 180 and new ELA Curriculums (MyPerpective and Achieve 3000)
      - Tutoring program before and after school stipends and supplies.
      - Participate in LETRS Training for all staff
      - Rosetta Stone subscriptions for the SEI class
      - Bus Passes
  - **FEMA Public Assistance AZ Express pay Program (No Change)**
    - GLAAZ is still waiting to be assigned a specialist - GLAAZ applied for FEMA

reimbursement program. We have been accepted into the program and will be working with a dedicated specialist to complete the process. 75% of every qualified dollar spent can be reimbursed. Leslie Shultz Crist spoke with the FEMA department and they confirmed this part of the process takes the longest time.

#### IV. FINANCIAL REPORT

##### A. Al Charlesworth provided an oral report on the school finances for February 2021

- **March Finances**

- GLAAZ had a March operating loss of \$37,304, which was \$57k unfavorable to budget. This is all due to decreased revenue as expenses were below budget for the month.
- Compared to March of last year, revenues were down \$24k.

- **March Revenue**

- Total revenue was unfavorable to budget by \$64k. State Aid was down \$38k. This is due to reduced census. We have budgeted a census of 118 and the 100-day average was only 92. Grant revenue was also lower than budget by \$27k. This was caused by non-Federal grants being low by \$11k which is caused by timing of budget and actual grants being received. The grants fluctuate significantly from month to month. No Federal grants were received this month (budget of \$15,500) as we are in the process of transferring grant requests from internal personnel and CPLC personnel. This should be caught up in April and May.
- The reduced state aid will continue to be a revenue problem for the school as the number of students are down as compared to the prior year and budget.

- **March Expenses**

- Overall expenses were \$6,739 less than budgeted. We were over budget in salaries but over budget in employee benefits due to two reasons. Medical insurance was significantly over budget due to monthly adjustments for employees and higher than expected usage. SUTA payroll taxes were also over budget by \$2,323 due to our payroll provider implementing the increased state unemployment tax increase for the year and retroactively applying it to the beginning of the year.
- Contract and Professional Services were over budget by \$4,015 due to \$3,195 in college courses that were purchased for students.
- Food, Supplies and Equipment that was \$9k under budget due to much lower costs in activities, food, and program supplies. Travel and meetings is below budget by \$2,601 as all travel has been curtailed due to COVID.

##### V. CALL TO THE PUBLIC – Nathan Pullen made three calls to the audience. There were no community members on the call.

#### VI. ACTION ITEMS

##### A. Discussion and Possible Action re School Calendar and Teacher Pay Increase. Nina Munson moved to approve of the 2021 – 2022 school year calendar and a 2% increase in pay for the 2021-2022 school year for teachers.

Maryann Richardson seconded the motion. Board members Pullen, Mayon, Murphy, Munson, and Richardson all were in favor. The motion passed unanimously.

##### B. Discussion and Possible Action re Assignment of Charter Contract to CPLC Community Schools through a Charter Holder Status Amendment Request.

After significant board discussion, Kim Murphy moved to approve the following resolution:

**RESOLVED**, that this governing board finds it to be in the best interest of the Girls Leadership Academy of Arizona, an Arizona charter school (“School”) to assign the School’s charter contract (“Charter Contract”) from its current charter holder, Florence Crittenton Services of Arizona, Inc. an Arizona nonprofit corporation, (“FloCrit”) to CPLC Community Schools, an Arizona nonprofit corporation (“CPLC”).

**FURTHER RESOLVED**, in agreement with the resolutions adopted by the board of directors of FloCrit with respect to this transaction, and in order to secure authorization from the Arizona State Board for Charter School’s (“ASBCS”) to assign the Charter Contract from FloCrit to CPLC, this governing board authorizes and directs the School’s charter representative(s) to prepare and submit a Charter Holder Status Amendment Request to ASBCS, and to perform and execute such other regulatory and/or other acts that he/she deems necessary or appropriate to carry out the intent of these resolutions, including making or executing any representations, commitments, or agreements required by the ASBCS in connection with the assignment of the Charter Contract, as contemplated in these resolutions.

**FURTHER RESOLVED**, subject to both (i) ASBCS’s approval of the Charter Holder Status Amendment Request, and (ii) the completion of any outstanding matters related to the merger with Chicanos Por La Causa, Inc., in order to carry out the assignment of the Charter Contract to CPLC, this governing board hereby approves the Charter Contract Assignment Agreement and authorizes its execution and delivery.

Maryann Richardson seconded the motion. Board members Pullen, Mayon, Murphy, Munson, and Richardson all were in favor. The motion passed unanimously.

**VII. NEXT MEETING DATE, TIME, AND PLACE**

May 18, 2021 5:00 p.m., Room 200 or Virtually

**VIII. ADJOURNMENT**

A motion was made to adjourn the meeting at 6:00 p.m. by Kimberly Murphy and seconded by Marli Mayon. Board members Pullen, Mayon, Murphy, Munson, and Richardson all were in favor. The motion passed unanimously.

Respectfully submitted this 21<sup>st</sup> day of April 2021  
Leslie Shultz-Crist, Recording Secretary