



## School Governing Board Meeting Minutes

January 19, 2021

The meeting of the Girls Leadership Academy of Arizona Governing School Board was held on Tuesday, January 19, 2021 telephonically. Leslie Shultz-Crist served as recording secretary.

**Members Present:** Nathan Pullen, Marli Mayon, Kimberly Murphy, Nina Munson, Maryann Richardson, and Cassandra Anderson (Non-Voting)

**Members Absent:** None

**Guests Present:** Al Charlesworth, Nexfaze

**Staff Members Present:** Dawn Woods, Interim Superintendent, Erin Garcia, CPLC Program Director, and CAO; Leslie Shultz-Crist, Director of Assessment and College Readiness. Lisa Horton, Special Education Teacher.

### I. General

- Call to Order – Nathan Pullen, Board Chair  
The regular meeting was called to order at 5:01 p.m. by Nathen Pullen.
- Roll Call – Nathan Pullen  
Nathan Pullen welcomed everyone and noted that everyone was in attendance and there was a quorum.

### II. Approval

- Approval of Minutes of December 17, 2020.
- Approval of the Agenda.  
Nina Munson moved to approve the agenda and approve the minutes for the December 17, 2020 regular School Board meeting. Maryann Richardson seconded. All were in favor. The motion passed.

### III. Presentations –

- **School Wide Goal 2021**
  - Dawn Woods introduced Lisa Horton, Special Education Teacher, who also is the Bring Change to Mind Club sponsor. Lisa Horton presented the school wide goal and shared the current data and plan. The goal is - ***By May 1, 2021, eighty five percent of the GLAAZ students that currently score at the Below Basic Lexile level will meet their individual "Growth Goal" as determined by the Reading Inventory data.*** The school uses Reading Inventory from the READ 180 program to assess Lexile scores of the students. There are 37 students who started with a below basic Lexile score. The midyear baseline Reding

Inventory showed that 18 of the 37 have met their growth goals. Of the 19 students who are still working towards their goal, 12 are ELL students. GLAAZ will continue to implement the following strategies to support the students achieving their goals.

- Small group conversation circles in the SEI class and other classes
- Focused small group reading circles provided by the Instructional Assistant
- Individual reading groups once a week instructional aide
- A tutoring grant will provide the resources for targeting students who are just below proficient in small groups twice a week and in the SEI class.
- The tutoring grant will also support two additional tutoring sessions. They will be offered before and after school
- NHS will provide peer tutoring

**IV. Reports**

**A. Chief Academic Officer Report**

CAO Dawn Woods shared the following updates:

● **School Updates:**

● **Instructional Plan Quarter 3:**

- The decision to remain in full distance learning after winter break was made with input from parents, ADE and CDC recommendations. GLAAZ is scheduled to make a second decision after the MLK Holiday with input from parents, ADE, ADHS and the Governing School Board.
- Based on current guidance when ALL THREE measures fall into the red category schools should return or remain in virtual learning.
- Despite this guidance from ADHS, and while ASBA encourages consultation with county health officials, school districts still retain the ultimate authority to decide which instructional model works best for their community.
- Dawn Woods reported that 6 staff have received the first dose of the vaccine.

Current Data	Cases RED	% Pos RED	CLI RED
Maricopa (Central Phx) <b>Recommended Delivery: Distance Learning with On-Sites Services</b>	<b>December 27: 814</b> Per 100,000 December 20: 667 per 100,000 Cases Increasing	<b>December 27: Positivity 24.4%</b> December 20: Positivity 19.8%	December 20: 15.7% of Hospital visits were for COVID-Like Illness

● **Student Survey Result:**

- Dawn Woods shared the data gathered from the Student Survey administered in December (2020).

- **Enrollment** is 94. (9<sup>th</sup> – 24, 10<sup>th</sup> – 20, 11<sup>th</sup> – 22, 12<sup>th</sup> – 28).
- **Academics**
  - GLAAZ welcomes Paul LaBate as the new Student Support and Engagement Specialist. Paul will be meeting individually with each senior to ensure they have a solid graduation plan.
  - Reading Inventory given to all students. We are seeing some great gains despite distance learning
  - January 19, 2021 - 2<sup>nd</sup> Quarterly Benchmark Reflection submitted to ADE
- **Events**
  - January 6, 2021 - FAFSA Discussion with AVID 12
  - All Clubs are active again
  - Delia Herrera's community Service Project was highlighted.
  - The Soroptimist provided amazing gift boxes for the seniors and Journals for a spring project. They will also pay the tuition for the girls attending the Spring College classes at Phoenix College.
- **Grant Updates**
  - **Acceleration Academies Funding –**
    - Working with a CPLC grant writer to get this application ready for submittal.
    - *GLAAZ qualifies for: \$75,000* to implement enough evidence-based interventions to have an impact. This Grant can be used for
      - Targeted Professional Development to build Teacher Capacity
      - Small Group Instruction to Accelerate Student Learning
      - The Use of High-Quality Curricular Materials
      - Summer Instruction to Offset Summer Learning Loss
      - Schools Receiving Impact Funding Will Participate in LETRS Training
  - **FEMA Public Assistance AZ Express pay Program**
    - GLAAZ is still waiting to be assigned a specialist - GLAAZ applied for FEMA reimbursement program. We have been accepted into the program and will be working with a dedicated specialist to complete the process. 75% of every qualified dollar spent can be reimbursed.
  - **NEW - ESSER / CARES #2**
    - *GLAAZ may receive additional funding from the CARES Act signed in December 2020 however we are unsure of the specifics but will be attending a webinar later this week.*
  - **Valley of the Sun United Way – Digital Divide**
    - Submitted for new laptops for faculty and staff and hotspots for students.
  - **Summer Youth Program**
    - Submitted to add an art program that includes a stipend for the teacher to the 2021 summer school program.
    - additional funding for supplies and stipends for each of the 3 teachers.

## V. FINANCIAL REPORT

- Al Charlesworth from Nexfaze provided an oral report on the school finances for both November and December 2020.

- **November Finances**
  - GLAAZ had a November operating loss of \$6,652, which was \$48k unfavorable to budget.
  - Compared to November of last year, revenues were down \$19k.
- **November Revenue**
  - The reduced state aid and meal reimbursement will continue to be a revenue problem for the school as the number of students are down as compared to the prior year and budget.
  - Total revenue was unfavorable to budget by \$27k due State Aid (\$11k) and meal reimbursements (8k) that were lower than budget due to reduced census. Census for November was 94 and the budget for the month was 118. Federal school grants were \$2k above budget.
- **November Expenses**
  - Overall expenses were \$20,348 more than budgeted. We were over budget in salaries (\$13,637). This is a result of an error in budgeting. Salaries per budget average \$71k per month. The budget of \$54,520 is unreasonably low. As a result, Employee Benefits were also over budget by \$3,333. Contract and Professional Services were under budget as well as Food, Supplies and Equipment that was \$3k under budget due no costs in athletic activities and lower costs in food and program supplies. Communication and Networking was significantly over budget by \$2k. Occupancy was over budget by \$12,764 due to annual alarm and fire sprinkler repairs that were necessary in the amount of \$8,769. In addition, these costs related to COVID cleaning of \$2,488 that were not anticipated as part of the budget. Transportation costs were \$5,738 under budget due to no usage of public transportation and lower than expected vehicle maintenance costs.
- **December Finances**
  - GLAAZ had a December operating profit of \$48,035, which was \$25k favorable to budget. This is all due to increased revenue as expenses were very close to budget in total.
  - Compared to December of last year, revenues were up \$44k.
- **December Revenue**
  - Total revenue was favorable to budget by \$24k. State Aid (\$18k) and meal reimbursements (5k) were lower than budget due to reduced census. Census for December was 94 and the budget for the month was 118. This reduced revenue was offset by Federal grants that were \$31k above budget. This was due to an enrollment stabilization grant of \$45,555. In addition, donations from individuals was over budget by \$22k.
  - The reduced state aid and meal reimbursement will continue to be a revenue problem for the school as the number of students are down as compared to the prior year and budget.
- **December Expenses**
  - Overall expenses were \$755 less than budgeted. We were over budget in salaries \$5,610. As a result, Employee Benefits were also over budget by \$568. Contract and Professional Services were under budget as well as Food, Supplies and Equipment that was \$8k under budget due no costs in activities and lower costs in food and program supplies. Communication and Networking was over budget by \$3k. It appears that in the budgeting process no costs were allocated to the school for IT/Communications and this is running approximately \$2k per month.

**VI. CALL TO THE PUBLIC** – Nathan Pullen made three calls to the audience. There were no community members on the call.

**VII. ACTION ITEMS**

- None

**VIII. NEXT MEETING DATE, TIME, AND PLACE**

February 16, 2021 5:00 p.m., Room 200 or Virtually

**IX. ADJOURNMENT**

A motion was made to adjourn the meeting at 5:38 p.m. by Maryann Richardson and seconded by Nina Munson. All were in favor. The motion passed.

Respectfully submitted this 21st day of January 2021  
Leslie Shultz-Crist, Recording Secretary