



## School Governing Board Meeting Minutes

November 19, 2019

The meeting of the Girls Leadership Academy of Arizona School Board was held on Tuesday, November 19, 2019 in Room 200. Girls Leadership Academy is located at 715 W. Mariposa Street, Phoenix, Arizona. Leslie Shultz-Crist served as recording secretary.

**Members Present:** Nathan Pullen, Anjuli Morse (Telephonically), Marli Mayon

**Members Absent:** Nina Munson and Maryann Richardson

**Staff Members Present:** Dr. Kellie Warren, CEO; Rod Kemp, CFO; Dawn Woods, CAO, Ken Bornscheuer, Vice Principal; Leslie Shultz-Crist, Director of Assessment and College Readiness.

### I. General

#### A. Call to Order – Nathan Pullen, Board Chair

The regular meeting was called to order at 5:05 p.m. by Marli Mayon.

#### B. Roll Call – Nathan Pullen

Marli Mayon welcomed everyone and noted that Nathan Pullen would be a few minutes late. She further noted that Nina Munson and Maryann Richardson were absent, but there was a quorum with Anjuli Morse on the phone.

#### D. Citizens Interim

None

### II. Adoption and Approval of the Agenda

Marli Mayon moved to adopt the Agenda; it was seconded by Anjuli Morse. All were in favor.

### III. Executive Session: None

### IV. Community Linkage

#### A. Presenter - Denise Dominguez, Senior; "My GLAAZ Journey"

- Denise introduced herself and shared how she has changed since coming to GLAAZ from Bourgade Catholic as a junior.
  - Her determination to study and receive higher grades grew.
  - She realized she had a true chance to attend college.
  - She has been accepted to all three in state universities and Phoenix College.
  - Her plan is to attend Phoenix College for two years and then transfer to ASU.

#### B. Parent Ambassador Leaders (PALS) Report: Ken Bornscheuer

- Ken Bornscheuer shared that the president of PALS had to resign for health issues. They are working to find another president.
- Ken Bornscheuer shared the survey data of what time parents thought was the best time to meet. There was no clear time that worked for a majority. In fact, close to 40% said they did not want to participate in PALS. Ken Bornscheuer explained that GLAAZ families truly trust

- the school to make good decisions for their students and with many families working multiple jobs and having additional siblings it is very difficult to attend meetings.
- Dr. Warren asked Mr. Bornscheuer to extend an invitation to the new PALS board president to attend the school board meetings, even if it telephonically.

**C. CEO Report, Dr. Kellie Warren**

Dr. Warren provided the following updates:

- Tax Credit:
  - Dr. Warren shared that the total tax credit raised so far is \$27,750 is, \$22,550 is Foster Care and \$5,200 is public school tax credit.
    - ▶ Dr. Warren reminded meeting attendees to send out the Tax Credit email to 15 professional colleagues asking them to donate to the Foster Care and Public School tax credits.
    - ▶ Dr. Warren provided the newly created tax credit brochure and announced there are additional brochures available should anyone need them.
- Grants:
  - Dr. Warren shared that GLAAZ has received several grants:
    - ▶ \$10,000 from the Valley of the Sun United Way for AVID
    - ▶ \$500 from Walmart (food for events)
    - ▶ \$7,000 from Charles Schwab (Personal Finance Class)
    - ▶ \$1,500 from The Commission of Arts (Spoken Word Poetry Club)
    - ▶ \$4,450 from Arbonne (Spoken Word Poetry Club)
- Teaming Up for Girls:
  - The event is schedule to take place on Thursday, March 26, 2020 at The Phoenician. Save-the-Date notifications have been mailed and an announcement highlighting the luncheon has also been sent out via Constant Contact.
- Agency Program Updates:
  - The Agency as a whole continues to have a cash flow issue due to low census numbers and enrollment. Each program has been asked to look at all expenses and develop plans to increase revenue.
  - Dr. Warren is creating short, intermediate, and long term plans for the Finance Committee.
- School Financial Outlook
  - The school enrollment is 120 vs. a budgeted number of 130. Outreach visits continue. The school visits have been very successful and we anticipate over 10 students to participate in Shadow Day on Thursday, November 21, 2019.
  - Dr. Warren continues to promote the need of donations to provide bus passes, money to cover college classes and upgrades in technology and infrastructure.

**D. CFO Financial Update, Rod Kemp**

Rod Kemp provided the following overview of the GLAAZ financials:

- GLAAZ had an October operating gain of \$20,000, which is \$14,000 favorable to budget. Total revenue was \$3,000 unfavorable to budget and total operating expenses were \$17,000 favorable to budget.
  - Year to date operating results are a loss of \$95,000, which is \$10,000 favorable to budget.
  - Compared to October of last year, revenues are down \$111,000 (23%) and expenses are up \$2,000 (.06%), yielding operating results that are down \$113,000.
- October revenue was \$130,000 vs. a budget of \$133,000.
  - Our state aid revenue was \$102,000 for October, which is \$6,000 unfavorable to budget.

- ▶ The October payment was based on 118.17 students, which counts retroactively to August, making the payment higher.
- ▶ The November payment was based on an average student count of 118.18, which is slightly higher making the payment \$89,189.
- ▶ Program revenue (Classroom Site Funds and Meal Revenue) was at budget.
- ▶ Contributions were \$2k unfavorable to budget and Grants were \$7k unfavorable.
- October operating expenses were \$110,000 vs. a budget of \$127,000.
  - Food expenses improved from previous months, just slightly over budget by \$619.
  - Student activities/athletics was over budget \$2,657 due to gym rental for volleyball.
- FY 2019 Arizona State Board for Charter Schools Audit
  - On Tuesday, November 19, 2019, Rod Kemp attended the Arizona State Board for Charter Schools Board meeting to request an extension of the required yearly audit. The school portion has been completed, however, the Agency annual financial audit done by Henry and Horne is not completed. Rod was hopeful however, the request was denied. The state aid payment will be decreased by 10% for the month of December unless the financial audit is completed prior to the next Charter School Board meeting. Rod assured everyone that everything is being done in hopes of completing the audit by December 10, 2019.

**E. CAO Report, Dawn Woods provided the following information:**

Ms. Woods shared the Fall Parent Survey with the School Board. Once again there is overwhelming support from the parents with many of the questions being answered in the affirmative at 100%!

- **Enrollment and Recruitment:**
  - GLAAZ enrollment is at 120.
  - Social media posts, school visits, parent and student tours, and shadow days continue.
  - Visits were made to:
    - ▶ Creighton High School Fair, Tuesday, October 22, 2019.
    - ▶ Madison #1 Middle School, Tuesday, October 29, 2019.
    - ▶ Simpson Middle School, Wednesday 30, 2019.
    - ▶ Self Development Academy Charter School, Thursday, November 14, 2019.
  - Upcoming Visits:
    - ▶ Pueblo De Sol, Wednesday, November 20, 2019.
  - Shadow Day will take place on Thursday November 20, 2019.
  - Open House for potential families will be combined with a Donor Appreciation Event on Thursday, December 12, 2019.
  - GLAAZ students have called over one hundred previous tax credit donors to thank them and ask them to consider us again this year. The response has been very positive.
- **Academics**
  - 9<sup>th</sup> - 11<sup>th</sup> grades took the PSAT on Wednesday, October 16, 2019.
  - Student Led Conferences took place Thursday and Friday, October 24 and 23. All school board members are invited to attend.
  - Progress Reports were mailed on Monday, November 18, 2019.
  - Finals will be the week of December 17, 2019.

- **Events**
  - The Varsity Club hosted the GLAAZ Annual Night Golf Event Friday October 18<sup>th</sup> at Palo Verde Golf Course with Dinner at 5pm and the Game to begin at 6pm.
  - The Volleyball Awards Dinner took place on Thursday, October 17, 2019.
  - Grand Opening of the Little Women Little Free Library was on Friday, November 11, 2019.
  - Florence Crittenton Open House was on Tuesday, November 5
  - Spark Day presented by Masters of Poetry was held in all English Classrooms on Wednesday, November 6, 2019.
  - Varsity Club Blood Drive was on Friday, November 8, 2019. It was very successful with 16 donors giving 18 pints which was 107% of the goal!
  - Hearing and Vision Screening was conducted on Friday, November 8, 2019.
  - National School Lunch Administrative Review will be held on Wednesday, November 20, 2019.
  - Fall Neon Dance will be on Friday, November 22, 2019.
- **Field Trips and Guest Speakers**
  - The SAT/ACT Class visited the College Depot on Friday, November 1, 2019.
  - The Environmental Sciences and Biology Classes will take the Audubon Society Trip #2 (Tonto National Forest) on Tuesday, November 19, 2019.
  - The Yearbook Class/Club will visit Art Museum on Tuesday, November 19, 2019.
  - ELA 12 will see the “Silent Sky” at the Herberger Theater on Tuesday, November 26, 2019.
  - Cheryl Fort presented to the Art Class on nursing as a career on Wednesday, November 6, 2019, she has been a nurse for 30 years.
  - SAT/ACT Prep Class had two guest speakers:
    - ▶ Mathew Martinez, who received the GCU Inspiring Student Award Winner, Monday, November 4, 2019
    - ▶ Nicole Singleton, a Project Manager and graduate of University of Florida presented on working in a predominantly male field on Thursday, November 21, 2019.
  - AZ-CCCTT will present at an all school assembly on the Self-Regulation curriculum on Thursday, December 12, 2019.
- **Professional Development:**
  - The math department participated in on-site training on the new math curriculum (Carnegie) on Tuesday, November 5, 2019.
  - The science department participated in training on the new science standards on Friday, November 1, 2019.
  - Staff participated in over 20 hours of training for National School Lunch Program including: Civil Rights Compliance in a Child Nutrition Program/Local Wellness Policy Guidance & Making It Meaningful/Starting Your Afterschool Snack Program 1 & 2/ Complete Meal at Point of Service/Food Handlers Card
- **Grants and Donations**
  - Increased Federal Funds
    - ▶ IDEA - \$7,181
    - ▶ Title I - \$4,137.19

- ▶ Title II - 261.05
- ▶ Title IV - \$1.15 (every little bit!)
- Grants (Outstanding)
  - ▶ \$9,500 - Alliance Bank (Technology)
- Individual Donor Gifts
  - ▶ \$1000 - Mr. H
- **College Updates -**
  - Leslie Shultz Crist reported that seniors have submitted 89 applications and received 72 acceptances.
  - The seniors have received \$647,180 in renewable merit scholarships to date.
  - College Recruiters Visit Schedule:
    - ▶ October 29, 2019 - Phoenix College Honors Program Presentation
    - ▶ November 20, 2019 - GCU Next Steps

**F. Nathan Pullen, Governing Board Chair**

Nathan Pullen encouraged everyone to send out the tax credit email to more than 15 people and said that he would be doing this also. Nathan thanked everyone for serving on the Board and wished everyone a Happy Thanksgiving.

**V. CONSIDERATION OF CONSENT AGENDA**

None required.

**VI. ACTION**

**A. APPROVAL**

- Approve the October 15, 2019 GLAAZ School Governing Board Meeting Minutes.  
Anjuli Morse motioned to approve all motions on the consent agenda and Marli Mayon seconded. All were in favor.

**VII. NEXT MEETING DATE, TIME, AND PLACE**

December 17, 2019, 5:00 p.m., Room 200

**VIII. ADJOURNMENT**

Nathen Pullen adjourned the meeting at 5:51 p.m.