



## School Governing Board Meeting Minutes

August 27, 2019

The meeting of the Girls Leadership Academy of Arizona School Board was held on Tuesday, August 27, 2019 in Room 200. Girls Leadership Academy is located at 715 W. Mariposa Street, Phoenix, Arizona. Leslie Shultz-Crist served as recording secretary.

**Members Present:** Nathan Pullen, Nina Munson, Anjuli Morse, Marli Mayon and Maryann Richardson

**Members Absent:** None

**Staff Members Present:** Dr. Kellie Warren, CEO; Dawn Woods, CAO; Rod Kemp, CFO; Britta O'Connor, CDO; Leslie Shultz-Crist, Director of Assessment and College Readiness.

### I. General

#### A. Call to Order – Nathan Pullen, Board Chair

The regular meeting was called to order at 5:03 p.m. by Nathan Pullen.

#### B. Roll Call – Nathan Pullen

Nathan Pullen welcomed everyone and noted that all School Governing Board members were present and there was a quorum.

#### D. Citizens Interim

None

### II. Adoption and Approval of the Agenda

Nina Munson moved to adopt the Agenda; it was seconded by Marli Mayon. All were in favor.

### III. Executive Session: None

### IV. Community Linkage

#### A. Student Presenters - Enas Mohammed and Evelin Alvarez shared a PowerPoint about their trip to Cottey College in Nevada, Missouri for the Summer Women's Leadership Program.

- Cottey College is an all-women's college that was founded 1884 by Virginia Alice Cottey (Non-Profit);
- Ranked #7 in the Midwest out of 78 colleges;
- Under 400 students attend;
- 98% students receive financial aid ;
- Evelin had never flown before and she is not sure she would like to fly again. She is hoping to apply to Cottey College when she is a senior; and
- Enas loved the fine arts programs and will definitely apply to Cottey College as a senior.

#### B. Parent Ambassador Leaders (PALS) Report: Veronica Saenz, Parent Coordinator presented:

- The first meeting will be August 27, 2019 after the School Board meeting.
- PALS has a goal to fundraise for a new banner as the current one has become faded.
- PALS will once again support the Title 1 Meeting, Family Fun Night and sell GLAAZ t-shirts.

#### C. CEO Report, Dr. Kellie Warren

Dr. Warren provided the following updates:

- Heels for Healing
  - The event will be held Saturday, September 28, 2019. The event goal is \$35,000. Dr. Warren encouraged Board members to look through their closets and donate to Flo's on 7<sup>th</sup> and consider hosting a donation drive.
  - Hubbard Radio
    - Dr. Warren did a radio interview prior to the school board meeting with Valerie from Hubbard Radio. They have supported Florence Crittenton for several years.
- Development Office Updates
  - Dr. Warren introduced Britta O'Connor, the new Chief Development Officer. Britta shared some of her back ground and that she is very excited to working with the agency.
  - Dr. Warren also shared that Joseph Curtis has been hired as the Director of Individual Giving.
- Agency Program Updates:
  - The Girls Ranch Phoenix intensive shelter is currently full, both Girls' Ranches are at capacity and the Family Preservation program is growing rapidly.
- School Financial Outlook
  - The school enrollment is 115 versus a budgeted number of 130. This represents a \$130,000 deficit. There is a plan in place to reach out to middle school counselors and principals, teachers and parents to help get the word out. In addition, groups of middle school students will be invited to participate in "Shadow Days" and an Alumni Spotlight will be posted on social media.
  - Dr. Warren is in the community and asking for donations of bus passes, money to cover college classes, upgrades in technology and infrastructure.

**D. CFO Financial Update, Rod Kemp**

Rod Kemp provided the following overview of the GLAAZ financials:

- The estimated student count for school year 2019-2020 was due July 15, 2019 and we reported a count of 108 compared to last year's estimated count of 119. The first payment of the school year was August 1, 2019 and is based on the 108; the amount was \$79,621. Each month's payment will be adjusted based on the Average Daily Membership (ADM) reported by the system.
- GLAAZ had a July operating loss of \$94,000, which is \$31,000 favorable to budget. Total revenue was \$6,000 favorable to budget and total operating expenses were 25,000 favorable to budget.
- July revenue was \$13,000 vs. a budget of \$8,000.
  - We received a \$5,000 grant from Charles Schwab Foundation, the remaining \$8,000 in revenue was the Classroom Site Fund (Prop 301)
- July operating expenses were \$107,000 vs. a budget of \$132,000.
  - Communication/Network expenses were \$1,000 over budget due to Smartboard service and the purchase of a printer.
  - All other expense categories were either favorable to budget or not significantly over budget.

**E. CAO Report, Dawn Woods**

Dawn Woods provided the following information:

- **Enrollment and Recruitment:**
  - GLAAZ enrollment is at 115.

- There have been numerous recruitment efforts including:
  - GLAAZ Open House
  - Student Snap Chat Posts during Freshman Orientation, Senior AVID and Publication and Production)
  - GLAAZ Brochures Posted in Libraries
  - Raising AZ Kids Back to School Issue
  - Association of Professionals and Students (Aug)
  - Postings on Facebook, Snapchat, Instagram, and Linked In
  - GLAAZ staff have visited Phoenix Advantage Charter and Madison #1 Elementary School
- Ms. Woods shared the demographic breakdown with comparisons to last year. GLAAZ is currently 75% Hispanic/Latino, 10% Black/African American, 12% White, 3% American Indian and Asian.
- **Academic, Events and Updates**
  - The School was congratulated by Arizona Department of Education Exceptional Student Services for full compliance to federal and state statutes.
  - Freshman Orientation took place on August 2, 2019.
  - Open house for parents and students was August 8, 2019 and included a Club Rush.
  - 1<sup>st</sup> Volleyball Game will be September 9, 2019 with a new Coach.
  - Title I Compact will be held on September 17, 2019 and include dinner.
- **Assessments**
  - Fall Testing will include Baseline/Post testing in:
    - Reading Inventory
    - Carnegie Math
    - 1<sup>st</sup> Civics Test
    - Science Specific by subject
    - PSAT – 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> grades
  - Spring Testing will include:
    - AzM2 – All 10<sup>th</sup> graders – will cover ELA and Math
    - AIMS – All 10<sup>th</sup> graders & 9<sup>th</sup> graders taking a science class
    - ACT – 11 graders (ADE will pay for the test)
- **Professional Development:**
  - Teachers Institute took place in Tucson June 4 - 5, 2019 and 5 teachers attended.
  - Leading Change took place in Tucson June 6 - 7, 2019 and 2 administrators attended.
  - ADE Computer Science Conference took place June 17 - 21, 2019 and 2 teachers attended.
  - Notary Workshop June 18, 2019 and 1 staff member attended.
  - AVID Summer Institute took place June 23 - 26, 2019 in San Diego and 1 administrator and 4 teachers are attended.
  - SY 2019 - Orientation – Gender and Trauma Responsive Care – Dr. Warren, CPR, The Friendly House, AZ Career and College Competency Team Training, Carnegie Math

Solutions, Goal Setting (School Wide, Professional Learning Communities and Individual), and Department Benchmark Alignments.

- Transition Conference SPED, Student Specialist and English Teacher attended.
- ADE Required Training: McKinney Vento, Child Abuse Reporting, Suicide Prevention, Bullying, and the Arizona Menu of Assessments.
- College Counseling: Transitioning 1<sup>st</sup> Generation to College students, Trends in College Admissions, Lunch and Learn with State Board of Education CEO, and ASU Counselor Day at West Campus

- **Leslie Shultz Crist shared the following report**

- The Federal and State Grants will be allocated to:
  - Title I (\$53,000): Parent Coordinator, Summer School, Homeless Support and Spring Phoenix College Class
  - Title II (\$5,700): AVID Summer Institute
  - Title IV (\$10,000): Student Support and Engagement Specialist
  - IDEA (\$22,500): SPED Teacher and STEPS
  - CSI (\$31,700): Carnegie Math Solutions Books, Online supports, Professional Development Conferences, Bus Passes for Field Trips, Hosting Services - Reading Inventory and Read 180
  - Donors Choose: Technology Meets Creativity (Ms. Poorten): computer for graphics software and digital cameras. \$1,378.04
- College Recruiters Visit Schedule:
  - August 20, 2019 - Northern Arizona University
  - August 23, 2019 - Arizona State University
  - September 3, 2019 - Grand Canyon University
  - September 10, 2019 - University of Arizona
  - September 24, 2019 - Northern University of Arizona Application Workshop

**F. Nathan Pullen, Governing Board Chair**

Nathan thanked everyone for serving on the Board. He will be presenting a potential School Board member at the next meeting.

**V. CONSIDERATION OF CONSENT AGENDA**

None required.

**VI. ACTION**

**A. APPROVAL**

- Approve the June 20, 2019 GLAAZ School Governing Board Meeting Minutes
- Approve the 2019 - 2020 list of tax credit eligible extracurricular activities. Extracurricular activities shall include but not be limited to athletics, after school clubs, field trips, character education programs, standardized testing fees for college credit or readiness, and preparation courses and material for standardized testing or the career and technical education industry certification assessment.
- Approve the fee of \$1 per extra-curricular activity and the authorization of Dawn Woods, CAO to waive all or part of said fee for activities if it creates an economic hardship for a pupil

Maryann Richardson motioned to approve all motions on the consent agenda and Nina Munson seconded. All were in favor.

**VII. NEXT MEETING DATE, TIME, AND PLACE**

September 17, 2019, 5:00 p.m., Room 200

**VIII. ADJOURNMENT**

- Nina Munson motioned to adjourn the meeting at 6:02 p.m. and Maryann Richardson seconded. All were in favor.