



School Governing Board Meeting Minutes

June 18, 2019

The meeting of the Girls Leadership Academy of Arizona School Board was held on Tuesday, June 18, 2019 in Room 205. Girls Leadership Academy is located at 715 W. Mariposa Street, Phoenix, Arizona. Leslie Shultz-Crist served as recording secretary.

Members Present: Nathan Pullen, Nina Munson, Anjuli Morse (telephonically) and Maryann Richardson (telephonically)

Members Absent: Rona Kasen and Marli Mayon

Staff Members Present: Dr. Kellie Warren, CEO; Dawn Woods, CAO; Rod Kemp, CFO; Ken Bornscheuer, Vice Principal; Leslie Shultz-Crist, Director of Assessment and College Readiness.

I. General

A. Call to Order – Nathan Pullen, Board Chair

The regular meeting was called to order at 5:15 p.m. by Nathan Pullen.

B. Roll Call – Nathan Pullen

Nathan Pullen welcomed everyone and noted that Rona Kasen and Marli Mayon were absent; however, there was a quorum.

D. Citizens Interim

None

II. Adoption and Approval of the Agenda

Nina Munson moved to adopt the Agenda; it was seconded by Maryann Richardson. All were in favor.

III. Executive Session: None

IV. Community Linkage

A. Student Presenter - Dorcas Nsengamungu presented her winning poem from The Spoken Word contest. The Board members were very moved and commended Dorcas on her accomplishments and determination. Dr. Warren invited Dorcas and her poetry group to present to the Board of Directors in the fall.

B. Ken Bornscheuer, Vice Principal presented the student survey data.

- All teachers received their percentage data for each question and all comments.
- Questions #7, 8, 11, and 13 will be used to inform goals for next year.
- The information will be incorporated into Orientation during August 2019.

C. CEO Report, Dr. Kellie Warren

Dr. Warren provided the following updates:

- Heals for Healing

- The event will be held Saturday, September 28, 2019. The event has already raised \$7,000 of the \$35,000 budgeted. Dr. Warren encouraged Board members to look through their closets and donate to Flo's on 7th.
 - Teaming Up for Girls:
 - Dr. Warren shared that the committee is continuing to work on securing Mystery Box and Silent Auction items. The date for the event should be set as soon as a venue is secured. She asked Board members to consider donating.
 - Staff Updates
 - Dr. Warren shared that the Development Office is understaffed to accomplish the necessary goals of the Agency. A final candidate has been chosen as the new Chief Development Officer. The process to hire a major gifts person and a part-time grant writer will continue.
 - Grant Updates
 - The school received a \$2,000 grant from John E. Long
 - 100 - 31 day bus passes were gifted to the school
 - 20 ThinkPad's were donated and are being prepared for staff use.
 - \$1,500 from a \$3,000 donation to Heels for Healing will be used for bus passes.
- D. CFO Financial Update, Rod Kemp**
- Rod Kemp provided the following overview of the GLAAZ financials:
- GLAAZ had a May operating loss of \$9,000, which is \$10,000 unfavorable to budget. Total revenue was \$2,000 unfavorable to budget and total operating expenses were \$8,000 unfavorable to budget.
 - Year to date, the operating gain is \$10,000 vs. a budgeted loss of \$48,000 for a favorable variance of \$58,000. Total revenues are \$74,000 favorable and total operating expenses are \$16,000 unfavorable.
 - May revenue was \$112,000 vs. a budget of \$114,000.
 - Actual State Aid was \$89,708 based on a student count of 128.50. We also received Prop 123 funds of \$3,643.
 - Program revenue was at budget.
 - Looking forward to June, the student count did not change and the amount of the payment was \$89,840. We will receive the last of the FY19 funds later in June.
 - May operating expenses were \$121,000 vs. a budget of \$113,000.
 - Salaries were over budget \$3,000 due to athletic and yearbook stipends.
 - Food & Supplies expense was over budget \$1,526 due to program supplies and food costs.
 - Communication/Network expense shows an unfavorable variance of \$1,384, which is an error to be corrected on the June statements.
 - Travel and Meetings expense was over budget \$5,000 due to payment for ADE's Teachers Institute and AVID Summer Institute
 - Key Comparisons to prior year:
 - State Aid is up \$124,000 compared to last year which is a 16% increase.
 - Total operating expenses are up \$24,000 compared to last year which is a 2% increase.
 - The 2019 year to date operating results has improved \$114,000.
 - Rod Kemp discussed presented the 2020 budget.
 - State Aid to Charter School based on student count of 130, current weighting, base level amounts, and additional assistance amounts.

- Federal school grants total \$138,000 which is a \$6,000 increase over current year.
 - Classroom Site Fund to increase approximately \$2,000 (From \$84,000 to \$86,000)
 - Teacher and administration FTE's remain the same as FY 2019
 - Teacher salaries increased 4%
 - Net dollar increase of \$14,705
 - The School Board had an in-depth discussion and all questions were answered. The FY 20 Budget will be approved during the Consent Agenda portion of the meeting.
- E. CAO Report, Dawn Woods
Dawn Woods provided the following information:
- **Enrollment and Recruitment:**
 - GLAAZ enrollment comparison from August 2018 to year end was discussed. Overall we saw little change in the total enrollment - 133 vs. 129.
 - There have been 5 student shadows, 3 parent tours and 2 new student parent meetings.
 - **Academic, Events and Updates**
 - Summer School will take place from June, 10 - 28, 2019. There are 27 students enrolled.
 - **Assessments**
 - We will receive AIMS / AzMERIT results during the summer.
 - **Field Trips:**
 - Spoken Word Poetry group performed at Phoenix First Friday June 7, 2019
 - Two Sophomores are attending the Summer Leadership Workshop at Cottey College in Nevada, Missouri, June 21 - 26, 2019.
 - **Staffing** for 2019-2020 School Year (teachers, support staff, and administration) is complete.
 - **Professional Development::**
 - Teachers Institute took place in Tucson June 4 - 5, 2019 and 5 teachers attended.
 - Leading Change took place in Tucson June 6 - 7, 2019 and 2 administrators attended.
 - ADE Computer Science Conference took place June 17 - 21, 2019 and 2 teachers are attending.
 - Notary Workshop June 18, 2019 with 1 staff member attending.
 - AVID Summer Institute will take place June 23 - 26, 2019 in San Diego and 1 administrator and 4 teachers are attending.
 - **Leslie Shultz Crist shared the following report on the proposed testing schedule for SY 2020 and final college acceptances and scholarships:**
 - **Proposed Testing Schedule**
 - Fall 2019 the following testing schedule will be used:
 - The 9th – 11th graders will take the PSAT on October 16, 2019.
 - All subjects will take Baseline, Benchmark and End Of Course assessments in either Galileo (English classes for 9 - 12th grades and all sciences), Carnegie Math (Algebra I, Geometry, and Algebra II). All other classes will utilize formative assessments within their classrooms.
 - Spring 2020 the following testing schedule will be used;

- The 9th graders will take the Aspire (Pre-ACT) and 11th graders will take the ACT. The date has yet to be decided.
- 9th graders in Biology and all 10th grades will take the new state combined science test. This test is taking the place of the AzMERIT End of Course and AIMS tests.
- Seniors will take the SAT School Day test if grant funding is received.
- All subjects will take Baseline, Benchmark and End Of Course assessments in either Galileo (English classes for 9 - 12th grades and all sciences), Carnegie Math (Algebra I, Geometry, and Algebra II). All other classes will utilize formative assessments within their classrooms.
- Updated College Acceptances, gift aid and scholarships
 - 33 Graduates
 - 60 College Acceptances
 - Renewable Scholarship Awards - \$893,136
 - Renewable Gift Aid and Grants - \$1,077,700
 - TOTAL – 1.97 million

F. Nathan Pullen, Governing Board Chair

Nathan thanked everyone for a great school year.

V. CONSIDERATION OF CONSENT AGENDA

None required.

VI. ACTION

A. APPROVAL

- Approval of the 2020 Budget
- Approve the Homeless Education Policy
- Approve the Parent and Family Engagement Policy
- Approve the May 14, 2019 GLAAZ School Governing Board Meeting Minutes

Nina Munson motioned to approve all motions on the consent agenda and Maryann Richardson seconded. All were in favor.

VII. NEXT MEETING DATE, TIME, AND PLACE

August 27, 2019, 5:00 p.m., Room 205

VIII. ADJOURNMENT

- Nina Munson motioned to adjourn the meeting at 6:15 p.m. and Maryann Richardson seconded. All were in favor.