



School Governing Board Meeting Minutes

November 13, 2018

The meeting of the Girls Leadership Academy of Arizona School Board was held on Tuesday, November 13, 2018 in Room 205. Girls Leadership Academy is located at 715 W. Mariposa Street, Phoenix, Arizona. Leslie Shultz-Crist served as recording secretary.

Members Present: Nathan Pullen, President (telephonically), Rona Kasen, Nina Munson (telephonically), Marli Mayon, and Anjulie Morse

Members Absent: Maryann Richardson

Staff Members Present: Dr. Kellie Warren, CEO; Dawn Woods, CAO; Rod Kemp, CFO; Ken Bornscheuer, Vice Principal; Leslie Shultz-Crist, Director of Assessment and College Readiness.

I. General

A. Call to Order – Nathan Pullen, Board Member

The regular meeting was called to order at 5:01 p.m. by Nathan Pullen.

B. Roll Call – Nathan Pullen

Nathan Pullen welcomed everyone and acknowledged Maryann Richardson was absent.

D. Citizens Interim

None

II. Adoption and Approval of the Agenda

Rona Kasen moved to adopt the Agenda: it was seconded by Marli Mayon. All were in favor.

III. Executive Session: None

IV. Community Linkage

A. Student Presenter: Tran Luong presented her Student Led Conference

- The board members thanked Tran and congratulated her on her success.

B. Ken Bornscheuer, shared updates from the Parent Ambassador Leaders (PALS) group:

- PALS hosted a parent workshop on PowerSchool on October 17, 2018 and it was well attended.
- PALS helped organize and chaperone the fall dance on Friday, October 19, 2018. They provided prizes, gifts and food.
- PALS will sponsor an internet safety workshop on November 20, 2018.
- PALS is very active this year and remain very passionate.

C. CEO Report, Dr. Kellie Warren

Dr. Warren provided the following updates:

- The Agency and school focus is on cash flow:

- The agency has acquired several new program that focus on Family Preservation and Parent Aid, including a new Native American contract.
 - The agency is researching the ability to provide respite care both overnight and daycare.
 - Teaming Up for Girls:
 - Dr. Warren reminded everyone that the 17th Annual Teaming Up for Girls (TUFG) Luncheon will take place on March 21, 2019, at The Phoenician. She hopes all will get involved.
 - The goal for this event is \$430,000 and there is currently \$91,750 in pledges.
 - Tax Credit
 - To date the tax credit total is \$94,700.00
 - Foster Care total amount currently is \$84,900.00.
 - Public School total amount currently is \$9,800.00.
- D. CFO Financial Update, Rod Kemp**
Rod Kemp provided the following overview of the GLAAZ financials:
- GLAAZ had an October operating gain of \$22,000, which is \$21,000 favorable to budget. Total revenue was \$10,000 favorable to budget and total operating expenses were \$11,000 favorable to budget.
 - Year to date, the operating gain is \$25,000 vs. a budgeted loss of \$131,000 for a favorable variance of \$156,000. The total revenues are \$139,000 favorable and total operating expenses are \$17,000 favorable.
 - October revenue was \$126,000 vs. a budget of \$116,000.
 - Actual State Aid was \$89,000 based on an enrollment of 129.
 - We recorded \$14,000 in grants:
 - University of Kansas Center for Research - \$2,000
 - Increases in Title I, Title II, and Title IVA - \$12,000
 - Program revenue was \$10,000 favorable to budget because we received 2 months of Classroom Site Funds in October.
 - Looking forward to November, the student count increased to 131 and the amount of the payment was \$96,000.
 - October operating expenses were \$104,000 vs. a budget of \$115,000.
 - Overall expenses were \$11,000 favorable to budget. The most significant categories of expenses that were over budget for the month are as follows:
 - Food and supplies over budget \$1,200 due to office supplies, food costs, and promotional listing in the AZ Tax credit directory.
 - Student Activities was over budget \$2,000 due to volleyball court rental fees.
- E. CAO Report, Dawn Woods**
Dawn Woods provided the following information:
- Ms. Woods shared the good news that the new basketball coach Oliver Miller, former Phoenix Suns player.
 - Ms. Woods reviewed the A - F Letter Grade Appeal.
 - GLAAZ has requested a B instead of the C grade awarded
 - The appeal will be heard on November 19, 2018 and is a public body.
 - The Board will make a final determination at the December 17, 2018 meeting.

- Ms. Woods reviewed the Exceptional Student Services Policies and Procedures required by the Arizona Department of Education.
- She provided a handout of updates to the board members.
- Dr. Warren expressed excitement about the results of the parent survey conducted at Student Led Conferences that was provided to the Board members.
- **Enrollment and Recruitment:**
 - GLAAZ enrollment for SY 2019 is currently 131.
 - High School Expos booked for October/November 2018:
 - Sevilla West, Thursday, October 4, 2018
 - Phoenix Elementary School District, Wednesday, October 24, 2018
 - High School Night at Herrera, October 24, 2018
 - High School Expo at Creighton High School, October 25, 2018
 - High School Expo at Pueblo Del Sol High School, November 14, 2018
 - High School Preview Night, November 28, 2018
 - There have been 2 student shadows, 1 parent tour and 1 new student parent meeting.
- **Academic, Events and Updates**
 - Ms. Woods reviewed the Exceptional Student Services Policies and Procedures document with the board
 - Ms. Woods presented that sixty-one (61) 9th - 11th graders participated in taking the PSAT on October 24, 2018. Scores should be received by the end of December.
 - Students in English Language Arts (9-11th Grades), Algebra I and II and Geometry will or have taken the AZ Merit during the month of November.
 - Student led conferences took place October 22 - October 31, 2018. There was a tremendous attendance by parents, 95%!
- **Field Trips:**
 - AVID 12 visited Grand Canyon University, October 24, 2018
 - Herberger Theatre–Native Garden, October 16, 2018
 - Science Field Trip to Tonto National Forest, October 25, 2018
 - Macbeth @ GCU, October 17, 2018
 - Crooked Sky Farms, November 20, 2018
 - Kickin For Cancer Community Service Fundraising Soccer Event, November 16, 2018
- **Events:**
 - Halloween Dance was October 19, 2018 and was sponsored by Student Government. The parent organization, PALS, provided prizes and refreshments
 - Theme Week was October 29th - November 2, 2018
 - Basketball season started
 - The night golf tournament was a success with 24 golfers and raised \$800 to support the GLAAZ athletic program.

- **Guest Speakers:**
 - A community outreach program about the blood drive took place on November 1, 2018. The Varsity Club will host 2 blood drives this year the first is scheduled for November 16, 2018.
 - Achieving a College Education (ACE) - Yvonne Tapia from Phoenix College Sophomores, November 7, 2018
 - Lunch and Learn - Jordan Rose from the Rose Law Firm, November 8, 2018
- **Professional Development:**
 - All staff was trained in administering the End of Course AZMerit
 - The Registrar attended the ASSBO Bi-Monthly meeting
 - Director of Assessment and College Readiness participated in webinars on ADE Self-Assessment, FASFA and Grants Management
 - 5 faculty and administrators attended the Exceptional Student Services Education Conferences. The ESSA Conference is a multidisciplinary event hosted by ADE's School Excellence Unit in collaboration with other federal program areas.
- **Leslie Shultz Crist shared the following report on college acceptances:**
 - Recruiters from Spelman College and Cottey College presented October 22 and 23, 2018
 - 25 applications have been submitted and there have been 19 acceptances
 - Students have been awarded \$61,280 in Merit Scholarship equaling \$245,120 in renewable scholarships

V. CONSIDERATION OF CONSENT AGENDA

None required.

VI. ACTION

A. APPROVAL

- Approve the October 18, 2018 GLAAZ School Governing Board Meeting Minutes
Anjolie Morse motioned to approve the October 18, 2018 minutes and Rona Kasen seconded. All were in favor.
- Approve Exceptional Student Services Policies and Procedures
Marli Mayon motioned to approve the Exceptional Student Services Policies and Procedures as presented and Rona Kasen seconded. All were in favor.

Nina Munson motioned to adjourn and Marli Mayon seconded. All were in favor.

VII. NEXT MEETING DATE, TIME, AND PLACE

December 18, 2018, 5:00 p.m., Room 205

VIII. ADJOURNMENT

Meeting adjourned at 5:45 p.m.