

School Governing Board Meeting Minutes
November 15, 2016

The meeting of the Girls Leadership Academy of Arizona School Board was held on Tuesday, November 15, 2016, in Room 201. Girls Leadership Academy is located at 715 W. Mariposa Street, Phoenix, Arizona. Guadalupe Gutierrez served as recording secretary.

Members Present: Rona Kasen, Maryann Richardson, Jim Hensley (telephonically) and Nina Munson (telephonically)

Members Absent: Dr. Craig Thatcher, Susan Bansak, and Janita Gordon

Staff Members Present: Dr. Kellie Warren, CEO; Dawn Woods, CAO; Rod Kemp, CFO; Jessie Gillam, CCO; Amanda Lasita, Director of Development & Communications; Leslie Shultz-Crist, Director of Assessment & College Readiness; Ken Bornscheuer, Assistant Principal; Lupe Gutierrez, Registrar; and Jan Doisher, Executive Assistant.

- **General**
 - A. Call to Order-Rona Kasen**

The regular meeting was called to order at 5:00 p.m. by Rona Kasen, board member.
 - B. Roll Call-Rona Kasen**
 - Rona Kasen recognized Dr. Craig Thatcher, Susan Bansak, and Janita Gordon as not being in attendance.
 - C. Citizens Interim**
 - None
- **Adoption and approval of the Agenda**

Maryann Richardson moved to adopt the Agenda; it was seconded by Rona Kasen. All were in favor.
- Executive Session
None
- **Community Linkage**
 - A. CEO, Dr. Kellie Warren**

Dr. Warren provided the following updates:

 - Dr. Warren shared that she continues to be committed to GLAAZ staff, students and parents by providing them the tools needed and by making sure that their voices are heard.
 - Dr. Warren and Mrs. Woods have teamed up on finding solutions for recruitment, and promoting retention for the school.
 - Dr. Warren will continue to keep the agency and the stakeholders aware of the students' events and fundraise so we can continue to support the students' needs

- Dr. Warren will continue to inform the agency and stakeholders of the upcoming events to promote support for the school and involvement
- Dr. Warren also congratulated her staff for reducing expenditures; it has been a team effort.
- Dr. Warren mentioned that our funds are still low, that grant writing has become a journey in our everyday life.
- Dr. Warren shared that TW has challenged to match \$25,000; she is looking for a new donor or donors. We are up to \$20,000. She also mentioned that we have been good stewards of the donations received.

B. Teacher, Marc Gingsberg

Marc Gingsberg provided an update of the ACT/SAT outcomes.

- Mr. Gingsberg provided support to students who attended his club afterschool.
- Mr. Gingsberg provided instruction for 3 to 4 weeks with a group of 3 to 5 students.
- The results were great. When students retested, each student improved her test score significantly- an average of 127 point increase.
- Mr. Gingsberg will teach an ACT/SAT Math prep class for senior and juniors next semester.

● **C. Director of Development and Communications, Amanda Lasita**

Amanda Lasita provided the following Development updates:

- Tax credit-\$25,000 has been raised, \$4,800 for school the incoming of tax credit spikes up during December.
- The tax credit material went out via email to the board members to send out to 15 of their contacts for support and awareness.
- Grants-to date the Agency has received \$265,000, \$5,000 for GLAAZ, 1 outstanding
- Amanda shared the 15th Annual Teaming Up For Girls Luncheon is scheduled for Thursday, March 16, 2017, at the JW Marriott Scottsdale Camelback Inn Resort.
- \$119,000 commitments for the event.

● **D. Chief Financial Officer, Rod Kemp**

Rod Kemp provided a financial update.

- October had an operating loss of \$18,000, which is \$26,000 unfavorable to budget and total operating expenses were even with budget.
- At this time, there is a discrepancy with Arizona Department of Education (ADE). They continue to experience difficulties with some of the student information vendors which is affecting the payment process for the schools.
- Year –to-date GLAAZ financial results:
 - Total revenues are \$34,000 unfavorable to budget.
 - Operating expenses are \$25,000 favorable to budget.
 - Results from operations are \$9,000 unfavorable to budget.

- **E. Chief Academic Officer, Dawn Woods**

Dawn Woods provided an update on recruitment, school activities and opportunities

- GLAAZ Recruitment efforts continue:
 - Phoenix Elem School (11/2/2016), Pueblo de Sol (11/09/16) and Morris K. Udall (11/10/16).
- GLAAZ Events:
 - GALS volunteered at Salvation Army (11/3/16), Education Fair 2016 Phoenix convention center (11/5/16)
- Educating Faculty & Staff-training & proctoring AzMerit
- Students taking PSAT, AzMerit, Galileo
- Smart Goals-faculty developed their goals for the year
- Race to the Top-received additional funds to purchase new biology books
- Clubs
 - Varsity Club-Volleyball end of season banquet and award celebration
 - Student Government-ran spirit week
 - Yearbook-fundraising continues
 - Advisory Wars-baby bottle contest
 - GALS-raising money for Leukemia and Lymphoma Society
 - Be A Leader-attended a college event
 - PALS-Peter Piper Pizza and Coupon Books
- Guest Speakers
 - Representatives from Libertarian, Green and Democratic Parties
 - Immigration Lawyer
 - Beyond Stereotypes-Muslim Panel
 - Yearbook-Alicia Cherry
 - When I turn 18- Officer Rich Rodrigues (PPD)
 - Career Speakers (Nurse, Veterinarian)
 - NAU and GCU recruiters
 - Field Trips to NACAC college fair , State Fair and Our Town

- **F. Director of Assessment & College Readiness, Leslie Shultz-Crist**

Leslie Shultz-Crist provided a Power Point on the following information:

- Leslie presented the names of the students earning awards and acceptances to the colleges. Liliana Adame , Doryck Beltran, Janessa Smith have been accepted to NAU full tuition Lumberjack Scholarship. Alicen Strandquist and Perla Cota-Deans' Tuition.
- Scholarship Awards-\$23,338 per year and \$149,000 renewable
- 14 applications submitted and 6 acceptances
- Enrollment for November and Attendance
 - Freshman-36, Sophomores-31, Juniors-34 and Seniors-29
 - Average absence for the month of October is 7.95%

V. Consideration of Consent Agenda

None required

VI. Action

A. Approval

Maryann Richardson motioned to approve the October 18, 2016 GLAAZ School Governing Board meeting minutes. Rona Kasen seconded the motion. All were in favor.

VII. Establishment of Next Meeting Dates, Times, and Places

The next regular School Board meeting will be on Tuesday, December 20, 2016, room 201

VIII. Adjournment

Meeting adjourned at 5:56 p.m.

Respectfully Submitted,

Guadalupe Gutierrez

Registrar to GLAAZ