



**School Governing Board Meeting Minutes
November 14, 2017**

The meeting of the Girls Leadership Academy of Arizona School Board was held on Tuesday, November 14, 2017, in Room 200. Girls Leadership Academy is located at 715 W. Mariposa Street, Phoenix, Arizona. Leslie Shultz Crist served as recording secretary.

Members Present: Nina Munson, Interim-President; Rona Kasen, Anjulie Morse, and Janita Gordon.

Staff Members Present: Dr. Kellie Warren, CEO; Dawn Woods, CAO; Rod Kemp, CFO; Ken Bornscheuer, Assistant Principal; Leslie Shultz-Crist, Director of Assessment and College Readiness

- **General**

- A. Call to Order-Nina Munson**

- The regular meeting was called to order at 5:00 p.m. by Nina Munson, serving as Interim-President. Nina welcomed everyone and acknowledged the absence of School Board members Maryann Richardson, Rod Riley and Amanda Stolee.

- B. Roll Call-Nina Munson**

- C. Citizens Interim**

- None

- **Adoption and Approval of the Agenda**

- Rona Kasen moved to adopt the Agenda; it was seconded by Anjulie Morse. All were in favor.

- Executive Session

- None

- **Community Linkage**

- A. Student Speaker - Student Led Conference**

- Fatima Bitheri presented her application process to Achieving a College Education (ACE) in a power point presentation:

- Fatima Bitheri, sophomore, provided the School Board with an in-depth look at the ACE application process:
 - In Fatima's About Me slide she shared a synopsis of who she is:
 - She is a Sophomore and is on the Principal's List
 - The school clubs she belongs to are Korean Club, Be A Leader Club, Anime Club, Performing Arts Club, and Student Government
 - She won the networking challenge at "Junior Achievement You're Hired" and was rewarded with the opportunity to participate in a career shadow day.
 - She has represented GLAAZ at the High School EXPO and Shadowed ASU Students
 - She has traveled abroad to Sudan for the summer and to South Korea
 - She shared about the important people in her life including her mother and father.

- She shared the strict timeline and extensive process to apply for the ACE program. In addition, she explained the two year commitment she will follow if she is chosen.
- Fatima read her very moving and personal ACE Essay.
- The Board members expressed their support and admiration of Fatima's determination and drive.
- Dr. Warren and Dawn Woods expressed how proud they were of Fatima and what a great job she did not only in her presentation, but as the Tour Guide for the Florence Crittenton Open House on Tuesday, November 14, 2017.

B. Parent Ambassador Leaders (PALS) Liaison Report, Mr. Bornscheuer Vice Principal provided the following updates:

- PALS meeting will be tonight at 6:00 p.m.
- PALS Skate Party event was Friday, October 27 at Great Skate Glendale from 7:30 p.m. to 10:30 p.m. The turnout was moderate, however they did raise \$100.00.
- The turnout for the meetings has been consistently higher than last year. This is due to the use of email and text blasts, increased culture of involvement and the open communication encouraged at the meetings.
- Mr. Bornscheuer shared that he is providing education on several subjects at the meetings including, the Advancement Via Individual Determination (AVID) curriculum, graduation requirements and the grading system.

C. CEO Report, Dr. Kellie Warren

Dr. Warren provided the following updates:

- Dr. Warren reported the program revenue continues to decline due to not meeting enrollment and census budgeted numbers. There is a great need to have community partners help to fill the gap. The Agency continues to be very fiscally lean with regards to expenses while continuing to provide the high quality of services Florence Crittenton is known for.
- Dr. Warren reminded the School Board that the Board of Directors Retreat is scheduled to occur on Thursday, November 30, 2017 from 8:30 a.m. to 1:00 p.m. Dr. Warren said that the theme of the strategic plan will be focused on continuing to be relevant, responsive and sustainable. Dr. Warren wants to remind everyone why Florence Crittenton is here and with that knowledge move wisely forward to create a plan that will be successful.
- Dr. Warren is focusing on three programs that have the capacity to grow quickly with focused intent:
 - Dr. Warren would like to grow the Crittenton Society. This will generate unrestricted revenue and increase community and staff participation is looking in the ability to sustain the group home. Staff will have the opportunity to have the sums donated through a payroll deduction.
 - Dr. Warren is focusing on Flo's on 7th. This program generates unrestricted revenues that come from 100% donated items. She is looking for new partners and will be hosting Sip and Shops. These will be wine and cheese parties that encourage shopping while learning about Florence Crittenton in a fun and casual atmosphere.

- Dr. Warren is reviewing the possibility of permanent supportive housing for the vacant Pierson Street property.
- Leslie and Amanda continue to work together to tell the GLAAZ story in order to find funding through grants and donations for the school.
- The Teaming Up For Girls Luncheon will take place on March 22, 2018. Dr. Warren shared that she is still looking for the right person to be the keynote speaker.
- Dr. Warren asked that the Board members refer anyone they know who would like to volunteer to consider the Teaming Up For Girls Luncheon committee. It is an active and fun committee.

D. Chief Development Officer, Dr. Warren in Amanda Lasita's Absence

Dr. Warren provided the following Development updates:

- Tax Credit update:
 - Board members are challenged to send the tax credit donation letter to fifteen (15) of their friends to consider the Foster Care and Public School Tax Credit for Florence Crittenton.
 - To date, the Agency has received \$25,000 in Foster Care Tax Credits vs \$24,000 this time last year.
 - To date, the school has received \$3,400 in Public School Tax Credits vs \$4,700 this time last year.
- Grant Updates:
 - To date, the Agency has been awarded \$128,000 in grants which represents 22% of the FY 2018 goal.
 - There is \$327,000 in grant requests outstanding to date.
- Open House Update:
 - The Open House was today November 14, 2017 at 8:30 a.m. with eight community members participating.
 - Dr. Warren asked that all School Board members consider inviting community members to the next open house to continue to build knowledge of the Florence Crittenton mission.

E. Chief Financial Officer, Rod Kemp

Rod Kemp provided the following overview of the GLAAZ financials:

- Financials:
 - October had an operation loss of \$9,000, which is \$10,000 unfavorable to budget.
 - Program revenue of \$13,000 consists of meal reimbursement funds and Classroom Site funds. Both were favorable to budget.
 - October operating expenses were \$109,000 vs. a budget of \$119,000 for a favorable variance of \$10,000. There were no expenses with significant unfavorable variances.
 - State Aid to Charter School was \$81,000 vs. a budget of \$87,000. October was paid based on our Average Daily Membership (ADM) report submitted in July, which reflected an estimated student count of 128. We budgeted for 135.

- The Agency’s ADM report was submitted on October 29, 2017, reflecting 121 students, the November 2017 payment will be adjusted retroactively to August. Rod Kemp expects that the monthly payment to be approximately \$77,000 until the adjustment for the 100th day report.

F. Chief Academic Officer, Dawn Woods

Dawn Woods provided the following information:

- Accountability Update:
 - Dawn Woods reported that an appeal letter has been submitted to the State Board of Education asking for the Career College Readiness Indicator and Special Education Student data be added to the Girls Leadership Academy to the A – F calculations. We have been notified that it was received.
 - Dawn Woods reported that because of our grade Girls Leadership Academy has been designated as a school in Improvement. Girls Leadership will be able to apply for the competitive Comprehensive Support and Improvement Grant.
- Dawn Woods shared the junior class visited Northern Arizona University on Tuesday, October 17, 2017, and were met by two GLAAZ alumni (Brianna Caudillo and Liliana Adame) both were 2017 graduates.
- The Girls Leadership Academy’s mission was being maintained by the Inaugural National Honor Society (NHS) Class demonstration of the four qualities paramount to NHS: Scholarship, Leadership, Service and Character.
- Enrollment and Recruitment:
 - GLAAZ Enrollment has decreased by three (1 freshmen, 1 sophomore and 1 senior), bringing the total to 119.
 - Girls Leadership Academy has or will present at five (5) events, between November 1 – 6, 2017.
 - Herrera Middle School – November 1, 2017
 - Morris K. Udall High School – November 1, 2017
 - Bethune Elementary – November 2, 2017 and November 9, 2017
 - Creighton District – November 15, 2017
 - Recruiting Open House at GLAAZ – November 16, 2017 - Girls Leadership will host a recruiting event on 11/16 at the school. Invitations will be sent out to all the families who have inquired about the school and to all the schools we have presented at or who have shown an interest in GLAAZ and all elementary and middle schools in the area.
- Professional Development:
 - Four staff attended the Comprehensive Needs Assessment (CNA) and Integrated Action Plan (IAP) Support and Innovation Workshop for schools in the Targeted Support program. This time was used to set the foundation for the implementation of the priority needs for the school.
 - Webinars – Grants Management, Power School, Comparability and Completion Reports.
- Academics

- The AZ Merit testing will take place in 9th, 10th and 11th grade English Language Arts and Algebra I, Algebra II and Geometry classes between November 13 - 29, 2017.
- The Preliminary Scholastic Aptitude Test (PSAT) was given on October 25, 2017 to ninety one (91) students. The results will be received in the next two months.
- The Achieving a College Education (ACE) program was presented to the sophomores on October 26, 2017.
- Events:
 - On Wednesday, November 8, 2017 seven (7) students attended a photoshoot at the Diamondback facility with the new vans that were donated by the Diamondbacks. It was a wonderful event and the girls (and adults) had a great time meeting Baxter!
- Clubs and Athletic Updates
 - The Be A Leader attended the National College Fair on October 22, 2017 at Arizona State University.
 - The Year Book Club published the 3rd Edition of the GLAAZ Republic.
 - The Anime Club hosted a guest speaker from the Phoenix Budokan club and were treated with a martial arts exhibition. In addition, the club members presented a PowerPoint to the visitors.
 - Student Government will volunteer at the Salvation Army Christmas Angel Event on November 11, 2017. They have new baskets to raffle off. The themes are baking and games. The last basket raffle made over \$200.
 - Theme week will be November 27, 2017 through December 1, 2017.
 - On November 21, 2017, the seniors took a field trip to Grand Canyon University to watch the play, "You're a Good Man Charlie Brown".
 - The volleyball season ended with a banquet on October 24, 2017 and three athletes were honored with awards. Libni Medina was awarded the Silent Leader Award, Jody Robles was awarded the Spirit Award and Caila Gallard received the Persistence Award.
 - Basketball practice has started and the first game is November 16, 2017.

G. Director of Assessment & College Readiness, Leslie Shultz-Crist

Leslie Shultz-Crist provided the following assessment updates:

- The students in the SAT Prep class have shown solid gains with the average increase being 51 points. Student's scores improved from the baseline scores by 71% and of the 10 who improved the average improvement was 102 points.

Leslie Shultz-Crist presented on College Bound & Alumni Updates;

- The senior class continues to receive acceptances to Arizona State University, Northern Arizona University, University of Arizona, Grand Canyon University and Phoenix College. The current number of acceptances is twenty seven (27) and the per year scholarship award amount is \$53,076. The renewable award amount is \$276,304
- Leslie Shultz-Crist shared updates on two (2) alumni, Monique Riviera and Janessa Smith. They both said that they were well prepared by Girls Leadership Academy to be successful in college and they were thankful.

- **Consideration of Consent Agenda**

None required

- **Action**

- **A. Approval**

- Janita Gordon motioned to approve the Tuesday, October 17, 2017 GLAAZ School Board minutes and was seconded by Anjulie Morse. All were in favor.

- **Establishment of Next Meeting Dates, Times, and Places**

The next regular School Board meeting will be on Tuesday, December 19, 2017, at 5:00p.m., in room 200.

- **Adjournment**

Meeting adjourned at 6:12 p.m.

Respectfully Submitted,

Leslie Shultz-Crist, Director of Assessment and College Readiness