



**School Governing Board Meeting Minutes
December 20, 2016**

The meeting of the Girls Leadership Academy of Arizona School Board was held on Tuesday, December 20, 2016, in Room 201. Girls Leadership Academy is located at 715 W. Mariposa Street, Phoenix, Arizona. Jan Doisher served as recording secretary.

Members Present: Rona Kasen, Susan Bansak, Maryann Richardson, and Nina Munson

Members Absent: Dr. Craig Thatcher, Janita Gordon and Jim Hensley

Staff Members Present: Dr. Kellie Warren, CEO; Dawn Woods, CAO; Dr. Pilar Vargas, COO; Rod Kemp, CCO; Amanda Lasita, Director of Development & Communications; Leslie Shultz-Crist, Director of Assessment & College Readiness; Ken Bornscheuer, Assistant Principal; and Jan Doisher, Executive Assistant.

- **General**

- A. **Call to Order-Rona Kasen**

- The regular meeting was called to order at 5:00 p.m. by Rona Kasen, board member.

- B. **Roll Call-Rona Kasen**

- Rona Kasen recognized Dr. Craig Thatcher, Janita Gordon and Jim Hensley as not being in attendance.

- C. **Citizens Interim**

- None

- **Adoption and approval of the Agenda**

- Maryann Richardson moved to adopt the Agenda; it was seconded by Rona Kasen. All were in favor.

- Executive Session
 - None

- **Community Linkage**

- A. **CEO, Dr. Kellie Warren**

- Dr. Warren provided the following updates:

- Dr. Warren shared Henry & Horne presented the results of the FY 2016 Agency Audit at the Florence Crittenton Governing Board meeting held today.
 - The Agency will be working on placing internal controls relating to monthly reconciliations.
 - The Finance Committee will be reviewing and updating the Investment Policy at their January and February 2017 meetings.
 - Dr. Warren shared that she continues to be committed to GLAAZ staff, students and parents by providing them the tools needed and by making sure that their voices are heard.

- Dr. Warren shared she and members of Finance will be meeting with representatives with the Department of Child Safety on Wednesday, December 21, 2016 to address account receivable arrearages.
 - The Agency continues to look at using special event, tax credit and grant funding to help fill in revenue gaps.
- Dr. Warren shared the following four main areas of the Strategic Plan continues to guide the Agency: Gender Responsive and Culturally Competent Services, Fiscal Responsibility, Building Capacity and Employee, Recruitment, Retention and Development.
- Dr. Warren shared she is working with the Arizona State Board for Charter Schools to correct the erroneous Board member listing currently on file.

C. Director of Development and Communications, Amanda Lasita

Amanda Lasita provided the following Development updates:

- The Agency has raised \$105,000 in tax credits to date, \$88,000 Foster Care and \$17,000 Public School.
 - The tax credit material went out via email to the board members, asking them to reach out to 15 of their professional colleagues for support and awareness.
- The Agency has received \$315,000 to date in grant funding and has the following 2 pending grants for GLAAZ.
 - \$15,000 Keickhefer Foundation for general support and physics
 - \$5,000 Diamondbacks for Lady Warriors softball equipment and uniforms
- Amanda announced Simone Biles, Olympic Gold Medal gymnast winner will be the featured guest at the 15th Annual Teaming Up For Girls Luncheon is scheduled for Thursday, March 16, 2017, at the JW Marriott Scottsdale Camelback Inn Resort.
 - The Agency has received \$170,000 in commitments for the event which is 60% of the targeted goal.

D. Chief Financial Officer, Rod Kemp

Rod Kemp provided a financial update.

- November 2016 had an operating loss of \$28,000, which is \$36,000 unfavorable to budget and total operating expenses were \$3,000 unfavorable to budget.
- Rod shared the January 2017 State Aid funds received from the Arizona Department of Education (ADE) will be based on the enrollment of 130 students.
- Year –to-date GLAAZ financial results:
 - Total revenues are \$67,000 unfavorable to budget.
 - Operating expenses are \$22,000 favorable to budget.
 - Results from operations are \$46,000 unfavorable to budget.

E. Chief Academic Officer, Dawn Woods

- Olivia Loreda, PALS member shared the Coupon Book fundraiser has ended. The fundraising winner of the coupon books sales is to be announced in the near future.

Dawn Woods provided an update on enrollment recruitment, school activities and opportunities

- GLAAZ Recruitment efforts continue:
 - School Visits and School Fairs December 2nd Midtown
 - Student Shadows: December 1st, December 7th & 8th
- GLAAZ Events:
 - A Golf Tournament is in the planning stages
 - Phoenix College Parent Night on December 1, 2016
 - School Assembly on December 9th – presentation by ASU College of Nursing and Health Innovation
 - On December 10th students will be volunteering at St Thomas More Catholic Charities
 - Ken Bornscheuer shared beginning in January 2017, seniors will be attending French and Political Science classes at Phoenix College
- Guest Speakers
 - Stem Professions – Panel of 3 women on November 28th
 - University of Arizona representative on December 2nd
 - Arizona State University representative on December 5th
- Testing
 - AZMERIT, ELA and Math completed in November, over 95% of students completed the AZ MERIT tests (state requires 75% of students complete)
 - Galileo End of Course testing during the week of December 12th
 - Final exams December 20 – 23, 2016

F. Director of Assessment & College Readiness, Leslie Shultz-Crist

Leslie Shultz-Crist provided a Power Point on the following information:

- Leslie shared there have been 44 college applications submitted with 20 acceptances received
 - \$73,234 in scholarships awards
 - 278,600 renewable
 - Seniors applied to the following colleges: NAU, UofA, GCU, Concordia, University of Minnesota (Deluth), Dixie State, Mary Baldwin, Central College, PACE, Arizona Christian College, USC, UCLA, USD, and CSU-Pueblo
- Enrollment for November 2016 and Attendance
 - Freshman-40, Sophomores-31, Juniors-34 and Seniors-28 =133 students
 - Average attendance for the month of November 2016 is 90%
 - Leslie shared the Federal Ethnicity & Race composition for GLAAZ
- **Consideration of Consent Agenda**
None required
- **Action**
 - A. Approval**
Nina Munson motioned to approve the November 15, 2016 GLAAZ School Governing Board meeting minutes. Maryann Richardson seconded the motion. All were in favor.

- **Establishment of Next Meeting Dates, Times, and Places**

The next regular School Board meeting will be on Tuesday, January 17, 2017, room 201

- **Adjournment**

Meeting adjourned at 5:39 p.m.

Respectfully Submitted,

Jan Doisher
Executive Assistant