



**School Governing Board Meeting Minutes
October 17, 2017**

The meeting of the Girls Leadership Academy of Arizona School Board was held on Tuesday, October 17, 2017, in Room 200. Girls Leadership Academy is located at 715 W. Mariposa Street, Phoenix, Arizona. Guadalupe Gutierrez served as recording secretary.

Members Present: Nina Munson, Interim-President; Rona Kasen, Anjulie Morse, Rod Riley and Amanda Stolee, Janita Gordon (telephonically), and Maryann Richardson (telephonically)

Staff Members Present: Dr. Kellie Warren, CEO; Dawn Woods, CAO; Rod Kemp, CFO; Amanda Lasita, CDO; Ken Bornscheuer, Assistant Principal; Leslie Shultz-Crist, Director of Assessment and College Readiness and Lupe Gutierrez, Registrar

- **General**

- A. **Call to Order-Nina Munson**

- The regular meeting was called to order at 5:00 p.m. by Nina Munson, serving as Interim-President. Nina welcomed everyone.

- B. **Roll Call-Nina Munson**

- C. **Citizens Interim**

- None

- **Adoption and Approval of the Agenda**

- Rod Riley moved to adopt the Agenda; it was seconded by Amanda Stolee. All were in favor.

- Executive Session

- None

- **Community Linkage**

- A. **Student Speaker - Student Led Conference**

- Janeane Torres provided a PowerPoint presentation on her Student Led Conference to include the following:

- Janeane introduced her family and friends and conveyed the reason she chose GLAAZ was due to the small classes, friendly environment, the opportunities available and the teachers. She shared a synopsis of her grades, grade point average and community service hours, and announced her future career goals encompass Criminal Justice, Forensic Science and Entomology.

- B. **Parent Ambassador Leaders (PALS) Liaison Report, Dora Williams, Secretary**

- Dora Williams provided the following updates:

- The PALS meeting is taking place tonight at 6:00 p.m.
 - The PALS Skating Party will be Friday, October 27 at Great Skate from 7:30 p.m. to 10:30 p.m.
 - The \$9.00 Great Skate admission fee will be donated to the PALS scholarship fund.

C. CEO Report, Dr. Kellie Warren

Dr. Warren provided the following updates:

- Dr. Warren announced the Florence Crittenton Board of Directors Retreat is scheduled to occur on Thursday, November 30, 2017 from 9:00 a.m. to 1:00 p.m., the location has yet to be determined. Dr. Warren would like to include at least one member of the School Board member to attend the retreat to help with the Agency's strategic focus. An appointment will be sent out by Jan Doisher.
- Dr. Warren shared the following two areas of concern:
 - Residential Operations due to State Government's shift in philosophy to provide in-home care services as opposed to congregate care placement and GLAAZ due to the low enrollment.
- Dr. Warren reported the Agency has partnered on a grant with Suffolk University and the Complex Treatment Trauma Network (CTTN) to provide trauma informed care training.
 - Dr. Warren and the Development team are working together to come up with ideas to get support and resources to fund improving technology in the school.
 - Leslie Shultz-Crist and Amanda Lasita are working together to find grant funding for the school.
- Dr. Warren announced the Arizona State Board of Education (ADE) released their preliminary School grades. The Girls Leadership Academy of Arizona preliminary grade was reported as failing. ADE released an additional statement explaining further review regarding its methodology in determining school grades is being conducted and will issue final grades for fiscal year 2017, later in the year.
 - Dr. Warren shared Chief Academic Officer, Dawn Woods sent a letter to all parents of GLAAZ students to inform them of the preliminary grade.

D. Chief Development Officer, Amanda Lasita

Amanda Lasita provided the following Development updates:

- Grant update:
 - The Cox Charities grant awarded \$3,000 to provide technology to the school.
 - The agency is hoping to secure \$50,000 in grants to support technology in the school.
 - To date the agency has received over \$115,000 in grants and \$3,000 of which, has been allocated to the school.
- Heels for Healing:
 - The event raised \$30,000 which was 86% of the fundraising goal.
 - Amanda Lasita thanked School Board members Rod Riley, Amanda Stolee and Anjolie Morse for their participation in the 9th Annual Heels for Healing event.
- The Florence Crittenton Open House is scheduled to occur on Tuesday be November 14, 2017 at 8:30 a.m.

E. Chief Financial Officer, Rod Kemp

Rod Kemp provided the following overview of the GLAAZ financials:

- Financials:

- The State Aid to Charter School was \$82,000 vs. a budget of \$87,000. September was paid based on our Average Daily Membership (ADM) report submitted in July, which reflected an estimated student count of 128, the Agency's targeted budget goal is 135 students. The ADM report was submitted on September 29, 2107 and our payment will likely be adjusted to the current enrollment of 122 students in the November payment.
- Program revenue of \$15,000 which consists of meal reimbursement funds and Classroom Site funds. Both were favorable to budget.
- September operating expenses were \$109,000 vs. a budget of \$112,000 for a favorable variance of \$3,000. Employee benefits and Student Activities were found to be over budget.
- Audit Manager, Jeffery Patterson, Henry + Horne (Independent Accountant)
 - Mr. Patterson provided meeting attendees with an overview and brief explanation of the results of the Arizona State Board for Charter Schools Legal Compliance Questionnaire.

F. Chief Academic Officer, Dawn Woods

Dawn Woods provided the following information:

- Dawn Woods reported the school's mission was being maintained through academic success, self-confidence, leadership skills, and rigorous academic classes.
- Enrollment and Recruitment:
 - GLAAZ Enrollment is currently 122 students.
 - Girls Leadership Academy will present the following recruiting events:
 - Isaac Middle School on October 4, 2017
 - Madison #1 Elementary School on October 26, 2017
 - Sevilla West High School Expo on October 30, 2107
 - Herrera Middle School on November 1, 2017
 - Morris K. Udall High School on November 1, 2017
 - Bethune Elementary on November 2 and 9, 2017
 - Girls Leadership will host an Open House recruiting event on Thursday, November 16, 2017. Invitations will be sent out to families who have inquired about the school.
- Professional Development:
 - Five staff will attend AVID training on Saturday October 21, 2017.
 - Lupe Gutierrez and Veronica Saenz attended the Arizona Association of School Business Officials training on Average Daily Attendance on October 6, 2017.
 - Taryn Elwess, school counselor, attended the McKinney Vento Conference on Homelessness on October 2 - 3, 2017.
 - Leslie Shultz-Crist has completed recent webinars on Grants Management, Power School, Comparability and Completion Reports.
- Academics
 - Student Led Conferences were held on October 9 - 10, 2017. One hundred and thirteen conferences were conducted and the remaining eight have been rescheduled.
 - First quarter report cards were mailed to parents on October 11, 2017.
 - Ms. Araiza, social studies teacher, has returned to school from maternity leave.

- Ms. Woods reported that she has met with all faculty members to review their individual goals for the 2017-18 school -year.
- Representatives from Phoenix College will present the Achieving a College Education (ACE) program to the sophomore class on October 26, 2017.
- The Free Application for Federal Student Aid (FASFA) Night was on Wednesday, October 4, 2017 and had an all-time record for families in attendance. This event was sponsored by PALS and Be a Leader Club hosted 19 senior parents and students.
- Parent Connections
 - Parents were asked to fill out a climate survey when they attended Student Led conferences. One hundred and thirty eight parents responded and their responses were overwhelmingly positive.
- Clubs and Athletic Updates
 - The National Honor Society - Thirteen students have been accepted into the National Honor Society. The inaugural induction ceremony will take place on Wednesday, October 25, 2017 in Café' Elizabeth.
 - The Innovative Warrior Club received a \$1000 donation from Lumen Incorporated to fund technology for the club.
 - The Be A Leader Club will attend the National College Fair on October 22, 2017.
 - The Korean Club is learning about the Korean culture, soap operas and food.
 - The Year Book Club published the 2nd Edition of the GLAAZ Republic Newsletter.
 - The Anime Club will host representatives from the Phoenix Budokan.
 - The volleyball season will close on Thursday October 19, 2017. The awards banquet is scheduled for Tuesday, October 24, 2017, in Café Elizabeth.

G. Director of Assessment & College Readiness, Leslie Shultz-Crist

Leslie Shultz-Crist provided the following assessment updates:

- The Galileo benchmark tests were given just before Fall break and the data will be reviewed in Professional Learning Communities (PLC's) and faculty meetings. Galileo benchmark data will be presented at the next School Board meeting, Tuesday, November 14, 2017.
- The Preliminary Scholastic Aptitude Test (PSAT) Student Guides & Practice Test has been utilized by students to become familiar with the test. In addition, all students will complete preregistration on Wednesday October 18, 2017. All 9th, 10th and 11th grade students will take the PSAT on Wednesday, October 25, 2017.
 - The entire SAT/ACT Test Prep Class has registered to take the American College Testing (ACT) on Saturday, October 28, 2017. The 16 students who took the Scholastic Aptitude Test (SAT) on October 7, 2017 will receive their scores after November 1, 2017.

Leslie Shultz-Crist presented the following College Bound & Alumni Updates:

- GLAAZ senior students visited Arizona State University Tempe and the ASU recruiter presented at GLAAZ on Tuesday, October 17, 2017. In addition, juniors visited Northern Arizona University on Tuesday, October 17, 2017.
- Students in the senior class have received acceptances to Arizona State University (ASU), Northern Arizona University (NAU), University of Arizona (U of A), Grand Canyon University (GCU) and Phoenix College. NAU awarded two students with the Lumberjack Scholarship and two students with the Presidential Scholarship.

- **Consideration of Consent Agenda**

None required

- **Action**

- A. Approval**

- Rona Kasen motioned to approve the Tuesday, September 19, 2017 GLAAZ School Board minutes and was seconded by Anjolie Morse. All were in favor.
 - Amanda Stolee motioned to approve the 2017 - 2018 list of tax credit eligible extracurricular activities. Extracurricular activities shall include but not be limited to athletics, after school clubs, field trips, character education programs, standardized testing fees for college credit or readiness, and preparation courses and material for standardized testing or the career and technical education industry certification assessment and was seconded by Rod Riley. All were in favor.
 - Rod Riley motioned to approve the fee of \$1 per extra-curricular activity and the authorization of Dawn Woods, CAO to waive all or part of said fee for activities if it creates an economic hardship for a pupil and was seconded by Amanda Stolee. All were in favor.

- **Establishment of Next Meeting Dates, Times, and Places**

The next regular School Board meeting will be on Tuesday, November 14, 2017 in room 200.

- **Adjournment**

Meeting adjourned at 6:25 p.m.

Respectfully Submitted,

Guadalupe Gutierrez, Registrar