



**School Governing Board Meeting Minutes  
September 19, 2017**

The meeting of the Girls Leadership Academy of Arizona School Board was held on Tuesday, September 19, 2017, in Room 200. Girls Leadership Academy is located at 715 W. Mariposa Street, Phoenix, Arizona. Guadalupe Gutierrez served as recording secretary.

**Members Present:** Nina Munson, Interim-President; Rona Kasen, Anjulie Morse, Rod Riley and Amanda Stolee

**Members Absent:** Janita Gordon and Maryann Richardson

**Staff Members Present:** Dr. Kellie Warren, CEO; Dawn Woods, CAO; Rod Kemp, CFO; Amanda Lasita, CDO; Ken Bornscheuer, Assistant Principal; Leslie Shultz-Crist, Director of Assessment and College Readiness and Lupe Gutierrez, Registrar

- **General**

- A. **Call to Order-Nina Munson**

- The regular meeting was called to order at 5:00 p.m. by Nina Munson, serving as Interim-President. Nina welcomed everyone.

- Roll Call-Nina Munson**

- Nina Munson recognized Janita Gordon and Maryann Richardson as not being present.

- B. **Citizens Interim**

- None

- **Adoption and Approval of the Agenda**

- Rod Riley moved to adopt the Agenda; it was seconded by Rona Kasen. All were in favor.

- Executive Session

- None

- **Community Linkage**

- A. **Student Speakers from Student Government Brisa Ramos and Kiauna Holguin**

- Brisa Ramos and Kiauna Holguin did a power point presentation:

- Brisa Ramos and Kiauna Holguin are members of the Student Government of Girls Leadership Academy. The Student Government consists of 20 young ladies who represent our school in special events and plan activities for the student body.
        - Following are the events scheduled for the school year: Theme week, Jamba Juice, raffle of baskets, Halloween dance, prom and many others.
        - The Student Government Ambassadors attend middle school fairs to recruit incoming 9<sup>th</sup> graders.
        - Interested applicants shadow Student Government Ambassadors for a school day.

- Prom will be held on April 14, 2018 at the American Royal Palace. The Prom theme this year will be a Masquerade Ball.
  - The Student Government will also sponsor a day with Cinderella Affairs in Chandler for juniors and seniors to receive free prom dresses.

**B. Parent Ambassador Leaders (PALS) Liaison Report, Dora Williams former Secretary**

Dora Williams provided the following updates:

- The PALS officers this year are:
  - Shelby Smith, President;
  - Ms. Holguin, Vice President (pending vote);
  - Olivia Loreda, Treasurer;
  - Yudith Gamboa, Secretary; and
  - Kiauna Holguin, Student representative
- The PALS Scholarship goal this year is \$5,000.
- PALS will be scheduling an event at the Great Skate in the near future.
- Parent participation this year has increased.
- The Title 1 meeting was combined with the PALS meeting on Tuesday, September 12, 2017, and it was a success.

**C. CEO Report, Dr. Kellie Warren**

Dr. Warren provided the following updates:

- Dr. Warren thanked School Board member Anjolie Morse and Amanda Stolee for inviting her to the Clueless for a Cause event where they were able to collect bags and shoes for the Heels for Healing event. She further commented that it was wonderful being able to share the Florence Crittenton Mission with a young group of women who were so passionate about giving back.
- Dr. Warren thanked Rod Riley, School Board member, for signing up to be a Diva Dasher.
- Dr. Warren thanked an anonymous Board member for sponsoring a GLAAZ Diva Dash team. She commented how wonderful it is that all of the Board members are willing to help in any way possible.
- Dr. Warren reported that the agency revenues and enrollment continues to be low. There is a commitment to making good decisions with regards to expenses, while actively building capacity and pursuing new revenue streams.
  - Dr. Warren shared the following good news is Florence Crittenton has been awarded the Parent Aid and Supervised Visitation Only contract through the Department of Child Safety.
  - Dr. Warren noted the Department of Child Safety is changing the focus of its mission to provide more in-home support.
    - Dr. Warren shared the Family Preservation Request for Proposal (RFP) will be submitted to the Department of Child Safety on Thursday, September 21, 2017.
    - A mini capital campaign is in the planning stages to support the building of additional housing on the vacant Pierson Street properties.

- The Board of Directors will meet Wednesday, September 27, 2017 to begin creation of the new 5-Year strategic plan. Dr. Warren invited School Board members to share their thoughts.
- Dr. Warren shared that it is critical to “tell our story” to truly engage new donors and community supporters. Our next agency tour is Tuesday, November 14, 2017 at 8:30 a.m. This is a wonderful way to help the agency find new partners who will help us further advocacy and networking.

**D. Chief Development Officer, Amanda Lasita**

Amanda Lasita provided the following Development updates:

- The agency has started receiving Tax Credit donations and is currently in line with what was received at this time last year. Amanda shared last year, the agency received \$320,000 and the targeted goal for 2017 - 2018 is \$350,000 (\$320,000 - Foster Care Tax and \$50,000 – Public School Tax).
  - The School Board members will receive a template email to send to friends encouraging them to donate. The suggested goal is for each School Board member to send the email to at least 15 friends.
- Grant update:
  - The Cox Charities grant was awarded with a slightly lower amount (\$3,000 vs. \$5,000) to be used for technological upgrades.
  - A proposal is being submitted to the Whiteman Foundation for both the Girls Ranch and Girls Leadership Academy of AZ.
  - To date the agency has received over \$110,000 in grants.
- Heels for Healing:
  - Amanda Lasita offered a heartfelt thank you to the Babes for a Cause organization for their donation of designer shoes and handbags.
  - To date, there have been 27 donation drives, 18 Diva Dash teams and 9 sponsors. This is comparable to the 2016 event.

**E. Chief Financial Officer, Rod Kemp**

Rod Kemp provided the following overview of the GLAAZ financials:

- Financials:
  - The State Aid to Charter School was \$81,000 vs a budget of \$87,000. August was paid based on 128 vs our budgeted 135. The 128 may be reduced to current enrollment of 123 if we do not increase the enrollment.
  - The agency received \$19,000 in Federal school grants (Title I and Comprehensive & Targeted) which is \$6,000 favorable to budget.
- 2017 Charter School Annual Financial Report:
  - Rod Kemp reviewed the 2017 Charter School Annual Financial Report with the School Board members. Rod shared an error occurred regarding the coding of Federal and State Funds in last year’s report. The 2016 Annual Financial Report was corrected and has been resubmitted for review by the Arizona Department of Education.

- Nina Munson asked Rod if the 2017 Annual Financial Report was within the Maintenance of Effort by comparison to the 2016 Annual Financial Report. Rod shared that the 2017 actual was well within the 10% margin. In addition, she asked if there were any other questions from the School Board and reminded meeting attendees that the approval would take place during the Action Items section later in the meeting.
- Rod asked that every School Board member sign the 2017 Annual Financial Report prior to leaving the meeting.

**F. Chief Academic Officer, Dawn Woods**

Dawn Woods provided the following information:

- Dawn Woods reported that the school was awarded two silver badges from U. S. News and World Report's 2017 Best High School and Best Charter High School Rankings. School data such as statewide accountability test results, graduation rates, college readiness, student ethnicity, free and reduced-price lunch status, etc. are reviewed to determine rankings. The awards are now on the website.
- Dawn Woods reported the mission was being maintained through:
  - **Academic Success** is represented by Michelle Ramirez-Tunales receiving the first acceptance letter to Northern Arizona University.
  - **Self-Confidence** is shown through Karina Del La Sosa Cruz attending and thriving at Cottey College.
  - **Leadership Skills** can be seen in Libni Medina as the first Earn to Learn Scholar and Athlete of the Week.
  - **Rigorous Environment** is represented by the 2017 – 2018 School Wide Goal to support the Girls Leadership Academy's goal of being an AVID School, by December 2017.
    - All GLAAZ faculty members will implement a minimum of 3 AVID WICOR strategies each block on a daily basis.
- Enrollment and Recruitment:
  - GLAAZ Enrollment has increased by two (seniors) bringing the total to 123.
  - Bethune Public School has reached out and invited Girls Leadership Academy to present to the middle school on a day to be determined in October.
- Professional Development:
  - AVID Training – Two teachers who did not attend the summer training attended a one day workshop on September 14, 2017 and five additional staff will attend training on Saturday October 21, 2017.
  - Ongoing Comprehensive Needs Assessment – Staff are working to complete the Comprehensive Needs Assessment and are developing areas of growth for the 2017 - 2018 school year.
    - The assessment will be submitted to the Arizona Department of Education by Sunday, October 1, 2017.
  - Webinars – Quest Bridge, Grants Management, Power School
- Academics
  - Progress reports have been mailed to Girls Leadership Academy parents.

- Free Application for Federal Student Aid (FASFA) Night is Wednesday, October 4, 2017 for senior parents and students. This event is being sponsored by the PALS and Be a Leader Club.
- Three Girls Leadership Academy students, Michelle Ramirez, Jacqueline Caudillo, and Anna Nguyen received the first university admissions acceptances to Northern Arizona University of the school year.
- Parent Connections
  - The Title I /PALS dinner meeting was held on Wednesday, September 20, 2017 to a great turnout.
- Fundraisers
 

The Student Government will host the following two events:

  - The Jamba Juice fundraiser Friday, September 22, 2017 and a Spooky Halloween Dance on Friday, October 27, 2017.
- Clubs and Athletic Updates
  - New Hope Youth – Club members attended a Diamondbacks Game on Friday, August 25, 2017.
  - National Honor Society - 12 Invitations to apply for National Honor Society membership were handed out on Friday, September 15, 2017. The inaugural induction ceremony will take place on Wednesday, October 18, 2017 in Café' Elizabeth.
  - Tech Club – Has a field trip scheduled to Generation Tech Support in October 2017.
  - Be A Leader – Club members attended a Diamondbacks Game and hosted a Leadership Overnight Lock In event in September.
  - Year Book Club – Will participate in Spot 127 Digital Media Classes approximately twice a month.
    - They have also created a monthly newsletter called the GLAAZ Republic. It will be emailed to the School Board and Board of Directors monthly.

**G. Director of Assessment & College Readiness, Leslie Shultz-Crist**

Leslie Shultz-Crist provided the following assessment updates:

- Galileo – This assessment is aligned with the AzMerit and provides students and teachers the opportunity to address areas of weakness in all English, Math and most science classes. She also shared there seems to be a leading indicator that students are retaining knowledge from year to year in a consistent manner.
- The Preliminary Scholastic Aptitude Test (PSAT) Student Guides & Practice Test have arrived and are being used by teachers. All 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> grade students will take the PSAT on Wednesday, October 25, 2017. Additionally, the entire SAT/ACT Test Prep Class has registered to take the SAT on Saturday, October 28, 2017.
- Leslie Shultz-Crist presented on College Bound & Alumni Updates;
  - College Visits – Senior students will visit Arizona State University (ASU) Tempe campus and the ASU recruiter will be at school on Tuesday, October 17, 2017. Juniors will visit Northern Arizona University on Tuesday, October 17, 2017.
  - Several alumni have been contacted and are doing great on the next step of their journey.

- **Consideration of Consent Agenda**

None required

- **Action**

- A. Approval**

- Rod Riley motioned to approve the Tuesday, August 29, 2017 GLAAZ School Board minutes and was seconded by Rona Kasen.
    - Rod Riley motioned to approve the 2017 Annual Financial Report and was seconded by Anjulie Morse.

All were in favor.

- **Establishment of Next Meeting Dates, Times, and Places**

The next regular School Board meeting will be on Tuesday, October 17, 2017 in room 200.

- **Adjournment**

Meeting adjourned at 6:14 p.m.

Respectfully Submitted,

Guadalupe Gutierrez, Registrar