



**School Governing Board Meeting Minutes
August 29, 2017**

The meeting of the Girls Leadership Academy of Arizona School Board was held on Tuesday, August 29, 2017, in Room 200. Girls Leadership Academy is located at 715 W. Mariposa Street, Phoenix, Arizona. Guadalupe Gutierrez served as recording secretary.

Members Present: Nina Munson, Interim-President; Janita Gordon, Anjulie Morse, Rod Riley and Amanda Stolee

Members Absent: Rona Kasen and Maryann Richardson

Staff Members Present: Dr. Kellie Warren, CEO; Dawn Woods, CAO; Rod Kemp, CFO; Amanda Lasita, CDO; Ken Bornscheuer, Assistant Principal; Leslie Shultz-Crist, Director of Assessment and College Readiness and Lupe Gutierrez, Registrar

- **General**

- A. **Call to Order-Nina Munson**

- The regular meeting was called to order at 5:02 p.m. by Nina Munson, serving as Interim President. Nina welcomed everyone and congratulated GLAAZ staff on the new school year.

- B. **Roll Call-Nina Munson**

- Nina Munson recognized Maryann Richardson and Rona Kasen as not being present.

- C. **Citizens Interim**

- None

- **Adoption and Approval of the Agenda**

- Rod Riley moved to adopt the Agenda; it was seconded by Anjulie Morse. All were in favor.

- Executive Session

- None

- **Community Linkage**

- A. **Parent Ambassador Leaders (PALS) Liaison Report, Leslie Evans, Vice President**

- Leslie Evans provided the following updates:

- The first PALS meeting occurred on August 15, 2017 and was a success with 18 parents in attendance.
 - Leslie shared the PALS account currently has a balance of \$709.46.
 - Ms. Woods and Mr. Bornscheuer shared the following at the PALS meeting:
 - Recruitment of students continues through word of mouth, by visiting schools, churches, and attending various school fairs.
 - There will be college visits for all grades this school year. Seniors will have a Free Application for the Federal Student Aid (FASFA) night on October 4, 2017.

- On September 12, 2017 the PALS meeting will be combined with the Title I dinner.
- GLAAZ has four new teachers (Special Education, Biology, Chemistry and English)
- Florence Crittenton will be receiving 3 new vans thanks to the Arizona Diamondbacks Foundation.
- Student field trips rely on donations, one of the best ways to support the school is through Tax Credit donations.
- The PALS officers this year are:
 - Shelby Smith, President;
 - Leslie Evans, Vice President;
 - Olivia Loreda, Treasurer; and
 - Dora Williams, Secretary (temporary).
- PALS will host a skating party in September, the date will be provided in the near future.

B. CEO Report, Dr. Kellie Warren

Dr. Warren provided the following updates:

- Dr. Warren welcomed and congratulated the School board members and staff on a successful start to the new school year.
- Dr. Warren encouraged Board members, if their schedules permit, to attend the PALS meetings which takes place on the third Tuesday of each month at 6:00 p.m.
- On August 2, 2017, Dr. Warren provided Gender Responsive and Culturally Competent Services training to GLAAZ teachers and administrative staff.
- The school will have its 5 Year Interval Review for the Arizona State Board for Charter Schools; Board members will be notified of the date once it has been announced.
- Henry & Horne completed the GLAAZ compliance audit on August 23, 2017. The results will be presented to the Board once they are received from the auditors.
- The 2017 Financial actuals will be presented at the next School Board meeting scheduled for Tuesday, September 19, 2017. Board members will need to sign the Applicable Federal Rate (AFR) when it is uploaded on October 15, 2017.
- The Board of Directors will meet Wednesday September 27, 2017 with a main focus being on creating a new 5-Year Strategic Plan. The four main areas of the Strategic Plan are:
 - Gender Responsive and Culturally Competent Services (GRCCS)
 - Building Capacity
 - Fiscal Responsibility
 - Employee Recruitment, Retention, & Development
- Dr. Warren shared due to low enrollment the Agency did not meet the targeted goal of 135 students. The Agency continues to work on building capacity and being fiscally responsible.
- The Agency was awarded two contracts, a Parent Aid Contract and a Supervised Visit Only Contract through the Department of Child Safety.

D. Chief Development Officer, Amanda Lasita

Amanda Lasita provided the following Development updates:

- The following two grants were denied for GLAAZ:
 - The Gila River Indian Community for \$270,000 to fund college prep classes
 - The Kinder Morgan for \$10,000 to fund teacher training.
 - The Cox Charities grant is pending for \$10,000 to support technology.
 - The Agency was awarded \$95,000-\$100,000 in grants for the month of July 2017.
- The 9th Annual Heels for Healing and Diva Dash is scheduled to occur on Saturday, September 30, 2017 at Flo's on 7th.
 - Donations of new or like-new designer shoes and handbags are needed for the event.
 - The targeted fundraising event goal this year is \$35,000.

E. Chief Financial Officer, Rod Kemp

Rod Kemp provided the following overview of the July 2017 GLAAZ financials:

- State aid payments start in August and are paid in 12 installments, with 2 installments in the month of June.
 - The state aid payment received on August 1, 2017 was \$81,617 based on our initial estimated enrollment of 128 students.
- July had an operating loss of \$122, 000, which is \$13,000 unfavorable to budget. Total revenue was \$3,000 unfavorable to budget and total operating expenses were \$10,000 unfavorable to budget.
- July revenue was \$4,000 vs. a budget of \$7,000. The \$7,000 was budgeted for the Classroom Site Project (Prop 301). GLAAZ received a \$4,000 one-time distribution payment from Prop 123, the Arizona Education Finance Amendment.

F. Chief Academic Officer, Dawn Woods

Dawn Woods provided the following information:

- On August 4, 2017, GLAAZ conducted its freshmen orientation with 25 students in attendance.
- The following two 2017 graduates are attending out of state colleges: Karina De La Cruz will attend Cottey College and Alicen Strandquist will attend Concordia College.
- GLAAZ currently has 120 students enrolled in the 2017 - 2018 school year.
- GLAAZ has implemented recruitment activities: student interviews, shadowing, family events, incentives, visiting schools, providing clubs and activities of interest to increase enrollment and retention at school.
- GLAAZ students attended the following summer programs: Cottey College Women's Leadership Conference June 18 - 23, 2017, ASU Cronkite Summer Journalism Institute May 28, 2017 - June 8, 2017, ASU Technology camps July 1 - 14, 2017, Midwestern University Health Careers Institute July 13 - 22, 2017, Close up Trip June 18 - 25, 2017 and GLAAZ Summer School June 5 - 29, 2017.
- During the 2017 – 2018 school year, GLAAZ is offering the following new clubs to its students: The New Hope Youth, Performing Arts, National Honor Society, Math Club and a Tech Club.

- The Lady Warriors Volleyball team has a new coach Jessica Spencer; their first game will take place on Tuesday, September 5, 2017.
- The Summer Professional Development for teachers included: AVID Summer Institute on July 25 - 27, 2017, English Language Learner training on July 13, 2017, Special Education training on July 24, 2017 and Galileo training on July 31, 2017.
- The Arizona Department of Education has not yet released the 2017-2018 A - F Letter Grade Accountability Report.
- GLAAZ has added the following 3 new classes to the master schedule: Calculus, Physics and Psychology.

G. Director of Assessment & College Readiness, Leslie Shultz-Crist

Ms. Shultz-Crist reported the following assessment updates:

- Staff are using several forms of assessments this year to identify students who need academic support: Word Generation, Read and Math 180 and Galileo.
- Word Generation is a supplementary curricular resource that emphasizes 21st Century Learning Goals designed to promote students' academic language.
- Libni Medina is our first 2018 senior to become an Earn to Learn Scholar.

H. GLAAZ Students, Michelle Ramirez-Tunales, Adita Moreno, Andrea Torres, and Umulkeir Mohammed

Thanks to Dorrance Foundation and Board member Susan Bansak's generous donation Michelle, Adita, Andrea and Umulkeir had the opportunity to participate in the Close Up Trip to Washington, DC on June 18 thru June 25, 2017. The students expressed their appreciation and gratitude for the opportunity to participate in the Close Up Trip. GLAAZ students shared a presentation about the Close Up Trip:

- Students were accompanied on the trip by Ms. Terry Poorten, English teacher.
 - Michelle Ramirez-Tunales is interested in politics and was very happy that she was able to meet Bernie Sanders.
 - Adita Moreno first time traveler was very emotional and enjoyed her visit and the experience.
 - Andrea Torres is interested in a career in journalism and had the opportunity to visit the Newseum.
 - Umulkeir Mohammed shared that the Holocaust Museum was a very powerful and emotional learning experience.

• **Consideration of Consent Agenda**

None required

• **Action**

A. Approval

- Janita Gordon motioned to approve the June 20, 2017 GLAAZ School Board minutes and it was seconded by Rod Riley.

All were in favor.

- **Establishment of Next Meeting Dates, Times, and Places**

The next regular School Board meeting will be on Tuesday, September 19, 2017 in room 200.

- **Adjournment**

Meeting adjourned at 6:21 p.m.

Respectfully Submitted,

Guadalupe Gutierrez, Registrar