



**School Governing Board Meeting Minutes
January 16, 2018**

The meeting of the Girls Leadership Academy of Arizona School Board was held on Tuesday, January 16, 2018, in Room 205. Girls Leadership Academy is located at 715 W. Mariposa Street, Phoenix, Arizona. Leslie Shultz-Crist served as recording secretary.

Members Present: Rod Riley, Acting President, Anjulie Morse, Maryann Richardson, Marli Mayon, and Janita Gordon

Members Absent: Nina Munson, Rona Kasen, Amanda Stolee

Staff Members Present: Dr. Kellie Warren, CEO; Dawn Woods, CAO; Rod Kemp, CFO; Ken Bornscheuer, Assistant Principal; Leslie Shultz-Crist, Director of Assessment and College Readiness.

I. General

Call to Order-Rod Riley

The regular meeting was called to order at 5:00 p.m. by Rod Riley, serving as Acting President.

B. Roll Call-Rod Riley

Rod Riley welcomed everyone and acknowledged Nina Munson, Rona Kasen, and Amanda Stolee absence and welcomed new board member, Marli Mayon.

C. Citizens Interim

None

II. Adoption and Approval of the Agenda

Maryann Richardson moved to adopt the Agenda; it was seconded by Janita Gordon. All were in favor.

III. Executive Session: None

IV. Community Linkage

A. Parent Ambassador Leaders (PALS) Liaison Report - Assistant Principal, Ken Bornscheuer

Ken Bornscheuer provided the following updates:

- The meeting scheduled for December 19, 2017, was cancelled due to sickness of the officers and the proximity to the winter break.
- There is a PALS meeting scheduled immediately after the January 16, 2018 School Board meeting at 6:00 p.m.

B. CEO Report, Dr. Kellie Warren

Dr. Warren provided the following updates:

- Dr. Warren reported program revenue continues to decline due to the school not meeting budgeted enrollment and the agency not meeting budgeted census numbers. The focus continues to be on decreasing expenses and increasing new programming.
- Dr. Warren shared that she and the Board of Directors continue to follow the Information coming out of Health and Human Services and Child Welfare (nationally and locally). She

reported that the focus continues to be on family reunification, outpatient and support for the family.

- Dr. Warren reported the five Sip and Shops have been schedule at Flo's on 7th February 2018 through June 2018. The Board is encouraged to sponsor or attend the June 2018 event that is being sponsored by Dr. Warren. The goal of five events has been met, but they will schedule as many as possible.
- Dr. Warren shared that the Agency would like to increase the number of mentors available. If anyone knows of someone please refer them.
- Teaming Up for Girls Update:
 - The 2018 Teaming Up for Girls is moving along. The contract for the keynote is expected this month. This year the committee is looking for underwriting to keep expenses as low as possible.
- Tax Credit update:
 - To date, the school has received \$46,000 in Public School Tax Credits. The budgeted goal of \$50,000 will be met.

C. CFO Financial Update, Rod Kemp

Rod Kemp provided the following overview of the GLAAZ financials:

- December had an operating gain of \$4,000, which is \$36,000 unfavorable to budget.
- December revenue was \$134,000 vs. a budget of \$154,000.
- State Aid to Charter Schools was \$76,000 vs. a budget of \$87,000. Program revenue of \$12,000 consists of meal reimbursement funds and Classroom Site Funds (CSF).
- Contributions were \$6,000 favorable to budget and grants were \$14,000 unfavorable to budget.
- December operating expenses were \$130,000 vs. a budget of \$113,000 for an unfavorable variance of \$17,000. This variance is primarily due to a timing issue.

D. CAO Report, Dawn Woods

Dawn Woods provided the following information:

- The Instructional Days Amendment Request has been deemed administratively complete.
- The Arizona Department of Education (ADE) Average Daily Membership (ADM) Audit is scheduled to occur on Wednesday, January 24, 2018.
- The Girls Leadership Academy's mission was being maintained by Rebecca Simpson demonstrating *self-confidence by creating a pod cast*, the Class of 2018 has received 54 acceptances because of their academic *success*, *Leadership Skills* are shown by the Varsity Club sponsoring a Blood Drive with the Red Cross, and 27 Sophomores have been asked to interview for the Attaining a College Education (ACE) program at Phoenix demonstrating they are being prepared by the GLAAZ rigorous *environment*.
- Enrollment and Recruitment:
 - GLAAZ Enrollment has increased to 122.
- Professional Development:
 - Staff participated in the following professional development trainings:
 - Leslie Shultz Crist and Lisa Horton completed the necessary AZ Merit Trainings during the week of January 8, 2018.

- Leslie Shultz Crist completed SAT Grant Training, participated in the Association of School Business Arizona Association of School Business Officials (ASSBO – Bi-Monthly Meeting Webinar) and will participate in Title IV-A Webinar. GLAAZ has qualified for the Title IV-A grant. It is a brand new grant for FY 2018 that provides student support and academic enrichment.
- **Parent Connections**
 - Parents received student PSAT data with a parent tutorial over the winter break via snail mail with a voice/text reminder.
- **Events**
 - The AVID 9 class is preparing for JA You're Hired on February 15, 2018.
 - Jostens (cap and gown providers) met with the seniors regarding graduation needs on Thursday, January 11, 2018.
 - The Annual JA You're Hired will take place on Friday, March 2, 2018.
- **Academics**
 - Sixteen 16 seniors started Phoenix College on Monday, January 8, 2018. They are taking Political Science 110.
 - In response to the suggestion of providing more opportunities for students to work online from Alumni Karina de la Sosa Cruz, Ms. Forte has created assignments for the Psychology class on line. In addition, staff will have a professional workshop on best practices of online teaching.
 - The Junior Class will take the Scholastic Aptitude Test (SAT) at GLAAZ without cost by being admitted to the Nationally Recognized College-Readiness Examination Pilot Program Grant sponsored by The Arizona Commission for Postsecondary Education (ACPE). The normal cost is \$46 per test which has been waived.
 - To date thirty-five (35) waivers have been given out to juniors and seniors to take the ACT and SAT.
 - Ms. Horton is training five (5) students as Peer Tutors. They will tutor students during 5th Hour
 - Ms. Woods shared data gathered by the national office of Advancement via Individual Determination (AVID) that found that 60% of Latino AVID students who enrolled in a four-year college in the fall term after high school graduated with a bachelor's degree within six years, as compared to 54% of Latinos across the nation.
- **Clubs and Athletic Updates:**
 - The Year Book Club published the 5th Edition of the GLAAZ Republic.
 - The Varsity Club will host a blood drive on Friday, February 9, 2018, 9:00 am - 1:00 pm with the Red Cross.
 - Student Government is busy planning the Annual Family Fun Night scheduled for Friday, February 9, 2018.
 - GLAAZ Production and Publication Class & Year Book Club:
 - Will participate in Arizona Latino Media Association (ALMA) on Saturday, March 3, 2018.

- Will attend the Spot 127 Open House on January 26, 2018. They will have weekly classes in photography and Pod Casting beginning in February.
 - Received a donation from **Support My Club** of four (4) lapel microphones and 2 broadcast microphones (including accessories). They will use these items for Public Speaking podcasts and audio recordings, Publication and Production video commercials, video presentations, and the Performing Arts Club.
- **School Visits**
 - The Fashion Institute of Design & Merchandising (FIDM) presented to the Sophomore AVID classes Tuesday, January 9, 2018 and will present to the Senior class on Wednesday, March 28, 2018.
 - The Cottey College representatives will present to the Sophomore, Junior and Senior AVID classes on Friday January 19, 2018.
 - Admission recruiters from Arizona State University, Northern Arizona University and University of Arizona will visit AVID 12 to help students complete the collage acceptance next steps.
- E. Assistant Principal, Ken Bornscheuer
Mr. Bornscheuer reported:
- The Galileo data was reviewed by faculty and action plans are being developed by departments. One of the biggest jumps in achievement was by a sophomore. She increased her score from 11.1% (high risk) to 62.2% (proficient).
 - Discipline referrals have dropped significantly with only four (4) Fall 2017 compared to thirty-three (33) Fall 2016.
- F. Director of Assessment and College Readiness, Leslie Shultz Crist
Leslie Shultz-Crist presented the College Bound & Alumni Updates:
- The senior class continues to receive acceptances to Arizona State University, Northern Arizona University, University of Arizona, Grand Canyon University, Glendale, Phoenix and Gateway Community Colleges. The current number of acceptances 54. The per year scholarship award amount is \$61,864 and the grant award is 66,592. The renewable award amount is \$247,546 and \$266,368 respectably.
 - Senior Vanessa Adame, Valedictorian, has been accepted to the prestigious Eller Leadership and Integrity Training for Excellence Program (ELITE) at the University of Arizona.

V. CONSIDERATION OF CONSENT AGENDA

None required.

VI. ACTION

A. APPROVAL

Janita Gordon motioned to accept the December 2017 minutes as presented and was seconded by Maryann Richardson. All were in favor.

VII. NEXT MEETING DATE, TIME, AND PLACE

February 20, 2018, 5:00 p.m., Room 205

VIII. ADJOURNMENT

Meeting adjourned at 5:52 p.m.

Respectfully Submitted, Leslie Shultz-Crist, Director of Assessment and College Readiness