



**School Governing Board Meeting Minutes
December 19, 2017**

The meeting of the Girls Leadership Academy of Arizona School Board was held on Tuesday, December 19, 2017, in Room 200. Girls Leadership Academy is located at 715 W. Mariposa Street, Phoenix, Arizona. Leslie Shultz Crist served as recording secretary.

Members Present: Nina Munson, Interim President; Rona Kasen, Anjolie Morse, Maryann Richardson, Amanda Stolee and Rod Riley,

Members Absent: Janita Gordon

Staff Members Present: Dr. Kellie Warren, CEO; Dawn Woods, CAO; Rod Kemp, CFO; Ken Bornscheuer, Assistant Principal; Leslie Shultz-Crist, Director of Assessment and College Readiness.

- **General**

- A. Call to Order-Nina Munson**

- The regular meeting was called to order at 5:00 p.m. by Nina Munson, serving as Interim President. Nina welcomed everyone and acknowledged Janita Gordon's absence.

- B. Roll Call-Nina Munson**

- C. Citizens Interim**

- None

- **Adoption and Approval of the Agenda**

- Rona Kasen moved to adopt the Agenda; it was seconded by Maryann Richardson. All were in favor.

- **Community Linkage**

- A. Faculty Presentation, Galileo Assessment, Brad Grant, Science Teacher**

- Brad shared his background and his knowledge of the use of the Galileo platform. He explained that Galileo is a norm referencing exam that uses comparisons demographically across a wide range of items.

- Teacher Effectiveness - Galileo can be used to determine *teacher effectiveness* by how much the students have grown from pretest to posttest.
 - Standard Reports – Galileo offers many user friendly reports that show what standards students know and do not know. This data is useful to teachers as they can review and use the data to reteach students specific standards, for personal reflection and realignment of scope and sequence.
 - Student Specific Data – This data is very useful for teachers and students to review to identify what they did not know and how they potentially misinterpreted the questions.

- Immediate Feedback - Students and teachers have immediate feedback with regards to what students individually and the class as a whole are missing, have not been taught, or misunderstood.

B. Alumni Speaker – Alumni Karina de la Cruz Sosa

- Karina de la Cruz Sosa, class of 2017, shared the following information about her experiences as a current freshman at Cottey College as a first generation student. She was a student at GLAAZ from sophomore through senior year. She returned to the United States after seven years in Mexico and had to relearn English. GLAAZ allowed her to use the Rosetta Stone language series to focus solely on her language acquisition.

During her senior year she had the opportunity to attend a presentation on Cottey College. There was an instant connection and Karina applied for a scholarship to visit Cottey College for the “C Yourself at Cottey” experience. It was her first time on a plane, shuttle and anywhere without family! Karina shared that the most difficult thing about being away was that she has to do everything alone without family to help her navigate. She was unclear on the path she should take, but knew she was interested in architecture. She has become a Golden Key (ambassador), is in the Leo Leadership Program, and is taking a number of leadership classes.

Katrina expressed GLAAZ helped her be successful at Cottey in the following ways: Cornell notes; what and how to study for exams; and how to successfully use the tutor center. She also shared student-led conferences, teachers who really knew her in a small environment were also extremely important to her success. She did suggest that GLAAZ include more online work for students so they are ready for the amount of work that is done on the computer at college.

Nina Munson, Dawn Woods and Dr. Warren expressed how proud the agency is of her accomplishments especially taking the time to share with the AVID class and the School Board. Dr. Warren shared Karina has done a great job, and is an exceptional role model for the students coming behind her at GLAAZ. “This reminds us why Florence Crittenton is needed!”

C. CEO Report, Dr. Kellie Warren

Dr. Warren provided the following updates:

- Dr. Warren reported program revenue continues to decline due to the school not meeting budgeted enrollment and the agency not meeting budgeted census numbers. The focus continues to be on decreasing expenses and increasing new programming.
- Dr. Warren shared that she is working closely with The National Crittenton Foundation; all 26 national affiliates are experiencing the same decline in census numbers. Information coming out of Health and Human Services and Child Welfare (nationally and locally) is that the focus is now on family reunification and support for the family.
- Dr. Warren shared the Board of Directors Strategic Planning Retreat was a success. She thanked Maryann Richardson and Rod Riley for their participation. Next steps will be to conduct stakeholder meetings to gather additional input especially from the girls who are served. A final plan will be created by January 2018 and approved by June 2018.

- Dr. Warren shared the Family Preservation Request for Proposal (RFP) that was submitted on September 21, 2017. The Agency is awaiting the announcement for the best and final offer.
- Dr. Warren reported the Agency has the ability to build capacity at Flo's on 7th. The Branding and Marketing committee is working on plans to promote awareness out in the community by conducting Sip and Shop events. The goal is to conduct five events, to date, there are already three scheduled.
- The Board of Directors are watching the tax reform bill very closely. If passed it will have an impact next year.
- Leslie and Amanda continue to work together to tell the GLAAZ story in order to find funding sources through grants and donations for the school. If anyone has connections to social meetings that they could present at please reach out.

D. Chief Development Officer, Dr. Warren in Amanda Lasita's Absence

Dr. Warren provided the following Development updates:

- Grant Updates:
 - To date, the Agency has been awarded \$150,000 in grants which represents 26% of the FY 2018 goal of \$500,000.
 - There is \$300,000 in grant requests outstanding to date.
 - We have received a \$20,000 grant from Freeport McMoRan, \$2,500 from the Nina Mason Pulliam Charitable Trust, and \$75,000 from the Kemper and Ethel Marley Foundation in support of the Wellness Program.
- Teaming Up for Girls update:
 - The 2018 Teaming Up for Girls has currently raised \$113,000. This year the committee is looking for underwriting to keep expenses as low as possible. If anyone knows of someone who is able to underwrite, please let Dr. Warren know.
- Tax Credit update:
 - Dr. Warren reported tax credits have increased this year.
 - To date, the Agency has received \$130,000 in Foster Care Tax Credits vs \$24,000 this time last year. To date, the school has received \$21,700 in Public School Tax Credits vs \$17,000 this time last year.
 - Board members were challenged to send the tax credit donation letter to fifteen (15) of their professional colleagues. Dr. Warren thanked the Board for their hard work.
- School Board members are asked to consider inviting community members to the next Open House, scheduled for Tuesday, April 3, 2018, to continue to build knowledge of the Florence Crittenton mission in the community.

E. Chief Financial Officer, Rod Kemp

Rod Kemp provided the following overview of the GLAAZ financials:

- November had an operating loss of \$14,000, which is \$25,000 unfavorable to budget.
 - Year to date revenues are \$66,000 unfavorable to budget and year to date expenses are \$9,000 favorable to budget.
- November revenue was \$102,000 vs. a budget of \$126,000.

- State Aid to Charter Schools was \$68,000 vs. a budget of \$87,000. The November payment reflected a retroactive adjustment to August reducing enrollment from 128 to 121 students.
- Program revenue of \$18,000 consists of meal reimbursement funds and Classroom Site Funds (CSF).
- Contributions were \$8,000 favorable to budget and grants were \$18,000 unfavorable to budget.
- November operating expenses were \$116,000 vs. a budget of \$114,000 for an unfavorable variance of \$2,000.

F. Chief Academic Officer, Dawn Woods

Dawn Woods provided the following information:

- Arizona State Board for Charter School (ASBCS) 5 Year Review
 - Dawn Woods shared on Friday, December 1, 2017 the ASBCS review team conducted their audit. She provided Board members with the Five-Year Interval Review Final Report. She further reported that it was a very successful review having only one finding that needed to be addressed. The school calendar was reviewed and the number of instructional days as listed on ASBCS Online of 180 days does not match the number of days on the school calendar and the ADE School Finance calendar of 181 days. The board will be asked to vote on this change later in the meeting.
- The Girls Leadership Academy's mission was being maintained by Fatima Bitheri being named Athlete of the Week for her incredible *self-confidence*, the Publication and Production Club at Spot 127 showing their *academic success*, the Student Movement showing Leadership Skills by volunteering at the Salvation Army, and the GLAAZ Warriors succeeding in spite of difficulties in a *rigorous environment*.
- Enrollment and Recruitment:
 - GLAAZ Enrollment has increased by one (1) freshman bringing the total to 120.
- Professional Development:
 - Dawn Woods and Leslie Shultz-Crist attended a Planning Grant Webinar and a letter of intent was submitted to ADE on December 21, 2017.
- Academics:
 - The AZ Merit testing took place in 9th, 10th and 11th grade English Language Arts and Algebra I, and Algebra II and Geometry classes between November 13 - 29, 2017. Scores should be in by the end of December 2017.
 - The Achieving a College Education (ACE) program presented to the sophomores on October 26, 2017.
- Events:
 - Dawn Woods and a GLAAZ student attended the 12 Who Care's Luncheon, on Thursday, December 7, 2017.
 - Leslie Shultz-Crist attended the Florence Crittenton Auxiliary Committee's Christmas Luncheon on Thursday, December 7, 2017.
- Clubs and Athletic Updates:

- The Year Book Club published the 4th Edition of the GLAAZ Republic.
- The Tech Club hosted a speaker on “Robotics” on December 7, 2017 and a speaker on “Photoshop” on December 12, 2017.
- The Lady Warriors Basketball team’s last game was December 14, 2017.
- The Tech Club is part of Support My Club and asking for an iPOD Tripod for video productions.

G. Vice Principal, Mr. Bornscheuer

Ken Bornscheuer provided the following updates:

- The seniors will once again have the opportunity to take a class on the Phoenix College (PC) Campus. Ken shared to help stay within budget, he worked closely with his contact at PC in order to drop the number of credits from 8 to 3 (2 classes to 1 class) for the spring semester.

H. Director of Assessment & College Readiness, Leslie Shultz-Crist

- Leslie Shultz-Crist provided the following assessment updates:
 - The results from the Preliminary Scholastic Aptitude Test (PSAT) given on October 25, 2017 show a slight but encouraging upward trend in the 10th and 11th grade. The 9th grade scores have not been received.
- Leslie Shultz-Crist presented on College Bound & Alumni Updates;
 - The senior class continues to receive acceptances to Arizona State University, Northern Arizona University, University of Arizona, Grand Canyon University and Phoenix College. The current number of acceptances is fifty (50) and the per year scholarship award amount is \$66,864. The renewable award amount is \$331,456.

V. Consideration of Consent Agenda

None required

VI. Action

A. Approval

- Maryann Richardson motioned to approve Marli Mayon as a new school board member and Rod Riley seconded. All were in favor.
- Rona Kasen motioned to accept the November minutes with changes and approve the increase the number of school days from 180 days to 181 day effective school year 2017 - 2108 and was seconded by Anjolie Morse. All were in favor.

VII. Establishment of Next Meeting Dates, Times, and Places

The next regular School Board meeting will be on Tuesday, January 16, 2018, at 5:00 p.m., in Room 200.

VIII. Adjournment

Meeting adjourned at 6:12 p.m.

Respectfully Submitted,

Leslie Shultz-Crist, Director of Assessment and College Readiness